IDA Russell County, VA Agenda Packet Wednesday October 12, 2022 Russell County Government Center 5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel
- 3. Acquisition/Sale of Property
- 4. Privacy of Individuals
- 5. Prospective Unannounced Business
- 7 & 8. Legal



Wednesday October 12, 2022 AGENDA

The Industrial Development Authority of Russell County Virginia will hold the regular monthly meeting at the Russell County Government Center BOS overflow room on October 12, 2022 at 5:30 PM

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Minutes
- 4. Approval of Financial and Treasurer's Report
- 5. Guest Presentations
- 6. Attorney's Report
- 7. Executive Director's Report
- 8. Acme Bid Process
- 9. Old Business
- 10. New Business
- 11. Closed Session as permitted by Virginia Code #2.2-3711
- 12. Adjourn Meeting

Attachments:

Minutes	Pages 1-4
Financials	Pages 5-10
Invoices	Pages 11-17
Health Dept Letter	Page 18
Probation Letter	Page 19

September 14, 2022

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on September 14, 2022 at 5:30 P.M. at the Russell County Conference Center.

MEMBERS	
PRESENT:	Richard Lockridge, Chairman
	Tony Dodi, Vice Chairman
	Carlton Elliott, Secretary
	Harry Ferguson, Member
	John Stamper, Member
	Donnie Christian, Member
	DeAnna Jackson, Member
	Roger Sword, Member
	Jarred Glass, Member
STAFF:	Ernie McFaddin, Executive Director Jeff Campbell, Attorney

GUESTS:

The Chairman called the meeting to order at 5:30 P.M.

Secretary called the roll and recorded the roll call.

Upon motion made by Tony Dodi, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia allowing Donnie Christian to attend the meeting electronically due to being out of town for continued education classes.

The Vote was: Aye: C. Elliott, J. Stamper, T. Dodi, H. Ferguson, D. Jackson, R. Sword, J. Glass Nay: None

APPROVAL OF MINUTES

Upon motion made by Roger Sword, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia approving the minutes of the August 11, 2022 and August 24, 2022 meetings.

The Vote was: Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson R. Sword, J. Glass Nay: None

FINANCIAL REPORT

Upon motion made by Tony Dodi, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia approving the August 2022 financial reports and approve paying invoices presented.

The Vote was: Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson R. Sword, J. Glass Nay: None

ATTORNEY'S REPORT

No Report

EXECUTIVE DIRECTOR'S REPORT

Ceccato has made the first payment on the agreement to terminate the lease. The company has also picked up the equipment from the building.

Bids have been advertised for the demolition of Russell Place.

The IDA has been invited to attend the National Laboratory discussion on mine properties and reclamation processes. Heather will be attending this meeting on September 19 - 21.

CLOSED SESSION

Upon motion made by John Stamper, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (1) Personnel (3) Property (7) & (8) Legal.

The Vote was: Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson R. Sword, J. Glass Nay: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by Jarred Glass, and duly approved by The Industrial Development Authority of Russell County, Virginia,

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the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was: Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson R. Sword, J. Glass Nay: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion. The Roll Call Vote Was:

Richard Lockridg	e Yes	DeAnna Jackson	Yes
Carlton Elliott	Yes	Donnie Christian	Yes
Harry Ferguson	Yes	Jarred Glass	Yes
Tony Dodi	Yes	John Stamper	Yes
Roger Sword	Yes		

MOTIONS FROM CLOSED SESSION

Upon motion made by Donnie Christian, second by Jarred Glass, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the attorney to offer Mr. Wadams a seven-day extension to the current lease termination offer on the Bush Building property. If there is no written response, the attorney is authorized to proceed with any and all legal means to return the possession of the Bush Building to the IDA.

The Vote was: Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson R. Sword, J. Glass Nay: None

ADJOURNMENT

Upon motion made by Tony Dodi, second by John Stamper, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 8:23 PM.

The Vote was:

Aye: C. Elliott, J. Stamper, T. Dodi, D. Christian, H. Ferguson, D. Jackson R. Sword, J. Glass Nay: None

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Ending 76,931.53	9/30/2022	Check	000006345	VCC Bank	Polycap Pyment	,	,		
						Ending	76,931.53		

Bank Code:	FB&T Motel	Account			
Document/ Check	Document Type	Check Number	Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning Balance:	38.94
9/12/2022	Deposit		Payment from Jamie	8,535.16	8,574.10
9/14/2022	Check	0000002641	Virginia Coalfield Economic	1,168.05	7,406.05
9/14/2022	Check	000002642	Virginia Coalfield Economic	2,079.25	5,326.80
				Ending Balance:	5,326.80

Bank Code: Document/ Check	FB&T - Steel F Docume Che nt Nun		Comment/ Check Payee Name	Document Amount Beginning Balance:	Bank Balance 69,873.94
9/22/2022	Deposit		Deposit Steel Fab Payment	35,145.98	105,019.92
9/22/2022	Check 000	0002807	Town of Lebanon VA	22,099.16	82,920.76
9/22/2022	Check 000	0002808	Virginia Coalfield Economic	12,911.47	70,009.29
9/30/2022	Interest		Bank Stmnt	1.87	70,011.16
				Ending	70,011.16

Bank Code:	FB&T - Projects						
Document/ Check	Document Type	Check Number	Comment/ Check Payee Name		Document Amount	Bank Balance	
					Beginning	1,072.60	
9/8/2022	Check	W00000206	Walmart	Meeting Expense	44.69	1,027.91	
9/16/2022	Check	W00000207	Food City	Meeting Expense	11.77	1,016.14	
9/30/2022	Deposit		Deposit - Proceeds VCEDA	Acme	5,766.40	6,782.54	
9/30/2022	Check	0000001169	Chad Newberry Construction	Paving Acme	5,175.00	1,607.54	
9/30/2022	Check	0000001170	Town of Lebanon VA	Disposal Fee Acme	371.40	1,236.14	
					Ending	1,236.14	

Bank Code:	FB&T - USD	DA RLF				
Document/ Check	Document Type	Check Number	Reference Number	Comment/ Check Payee Name	Document Amount	Bank Balance
					Beginning	8,859.74
9/6/2022	Deposit		16	Deposit - Old Mill Payment	404.98	9,264.72
9/30/2022	Interest		INTEREST	Bank Stmnt	0.24	9,264.96
9/30/2022	Deposit		17	Deposit Nxt Gen Welding	180.00	9,444.96
					Ending	9,444.96

Bank Code:	FB&T - Savir	ngs				
Document/ Check	Document Type	Check Number	Reference Number	Comment/ Check Payee Name	Document Amount	Bank Balance
					Beginning	101,661.95
9/30/2022	Interest		INTEREST	Bank Stmnt	159.53	101,821.48
					Ending	101,821.48

INVOICE

UR.	UNITED REFRIGERATION INC. REFRIGERATION • AIR CONDITIONING • HEATING SUPPLIES • EQUIPMENT 11401 ROOSEVELT BLVD., PHILA, PA 19154-2197
	(215) 698-9100 · www.uri.com
	WHOLESALE DISTRIBUTORS

BRANCH	INVOICE DATE	INVOICE NUMBER
539	09/21/22	86920172-00
P.O. NO.	CUST. NO.	PAGE #:
dss/ida	11316118	1 of 1
INVOICE AMOUNT	AMOU	NT PAID
232.11		
For questions concerning th	nis invoice please cor	ntact the credit office:
2301 MEACHAM BLVD. F	T. WORTH, TX 7610	6-2232
Phone: (800) 438-4810	Fax: (817) 6	25-9138

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BILL TO: 292 1 MB 0.515 E0080X I0122 D9691416211 S2 P9267297 0001:0001



RUSSELL CO-BD OF SUPV 539 137 HIGHLAND DR STE A LEBANON VA 24266-7169

FED I.D. NO.: 23-1307731

REMIT TO:

UNITED REFRIGERATION, INC. P.O. BOX 740703 ATLANTA, GA 30374-0703

	ATTACH EXPLANATION WHEN NOT PAYING IN FULL.	

BRANCH LOCATION KING UNITED REFRIGERATION 2025 BROOKSIDE LN. KINGSPORT, TN 37660-6637		SHIP TO RUSSELL CO - Bd of Supv 539 137 HIGHLAND DR STE A LEBANON, VA 24266-7169			INSTRUCTIONS				
					REFERENCE INVOICE # e COMM			ERCE ORDER #	
INVOICE DATE	INVOICE NO.	PO NUMBER	CUSTOMER NUMBER	TERMS	PIC	KUP NAME		VIA	SHIP DATE
09/21/22	86920172-00	dss/ida	11316118	1% 10thprox			UPS	GROUND	09/21/22

LINE NO.		QUANTITY ORDERED	QUANTITY B.O.	QUANTITY SHIPPED	QTY UOM	UNIT PRICE	PRICE UOM	AMOUNT (NET)
1	1171551 ICP CONDENSOR MOTOR 1/4HP 460V	1	0	1	ea	206.11000	ea	* 206.11
1	Lines	Shipped	Total	1		Total		206.11
	2.06 Cash Discount					Freight Out Invoice Total		26.00 232.11
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	Manage your URI purchasin more all at <u>http://URI.COM</u> .	ng experience	all in one sp	ot, make purc	hases, vi	iew invoices, check st	tock, and	much
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	Manage your accounts and you to obtain your invoices. If statements, make payments	payments, u Receive email and manage y	sing our e-bill notifications of our account di	ing invoicing new invoices rectly on our s	service. , search/s ecure por	Invoice Gateway offers ort/view/print/download tal. Go To: <u>http://uri.t</u>	s an easy invoices <u>pilltrust.c</u>	way for and <u>om</u> .

SUSANS CLEANING SERVICE 261 WARNER SUB-DIVISION RD LEBANON VA 24266 274 - 701 - 6962

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		TOTAL		₱ ;	25.00	··	٠

SUSANS CLEANING SERVICE 261 WARNER SUB-DIVISION RD LEBANON VA 24266 274 - 701 - 6962

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HEALTH Sept 2023	L Cleaning				•		
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	· · · · ·	TOTAL			\$ 1,785.00		

Thunderbird

From: Mark Mitchell <chiefcompservices@gmail.com> Date: 10/2/2022, 12:15 PM To: Carlton Elliott <wce0909@gmail.com>

Mowed russell Place 9/4 and 9/27 \$350.00

Dominion Pest Control, Inc.		PEST CONTROL SER	VICE	1 a star
303 Sandy Ln.	Target Pest	Chemicals Used	EPA Reg #	Amount Used
Richlands, VA 24641	Termites	Avert Dry Flowable	499-294	
276-202-5406	Roaches	Alpine WSG	499-561	
Bus. Lic. # 13541C	Rats/Mice	Advion Ant Gel	100-1498	
	Ants	Max Force Roach Bait Gel [] grams	4321259	
Time of Service: Phone # 9710690	D Fleas	Precor IGR	2724-352	12 gal
	Gen. Pest	Talstar One .02% .06%	279-3206	12ozconc
Ernie McFaddin	Crickets	PT Alpine Fly Bait	499-568	
	Millipedes	□ Termidor SC □ .06% □ .09%	7969-210	
247 Gilmer St		Contrac-Blox	12455-79	
Lebanon Va		□ Maxxthor SC □ .03% □ .06%	81824-5	
Interior Service Exterior Service Initia	ial Service			
Regular Service Extra Service One	e Time			
CC = Crack & Crevice ST = Spot Treatment				
Application Type: <u>B&G/12V System</u>				
<u> </u>				
Application Rate: C&C	□			
200LF Square Footage:		Thank you so much!		
Thank You - Please phone or write if additional service is ne	ecessary.			
PAYMENT INFORMATIC		Please Pay From This Invoic	е	
		Pay This Amount \$	175.00	
Visa Mastercard Discover Cash	Check #	Technician	CE	where they
Card Account #:	Exp. Date:	Service Date	8-16-22	
Reorder Product # DOM2627 from • CROWNMAX • 1-800-252-4011	15			

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C DOMINION DOFFICE PRODUCTS

INVOICE

Bill-To Address

INDUSTRIAL DEV AUTHORITY OF RUSSELL CO VA 133 HIGHLAND DRIVE SUITE B LEBANON, VA 24266 Phone: 276-873-6126 Fax: 276-873-6213 281 W Main Street P.O. Box 760 Lebanon, VA 24266 Fax: 276-889-5763 Phone: 276-889-0481 Toll Free: 800-688-0481 www.dominionofficeproducts.com Dominion Office Products

> Invoice Number 147529 10/3/2022

> > \$525.45

Ship-To Address

INDUSTRIAL DEV AUTHORITY OF RUSSELL CO VA 133 HIGHLAND DRIVE LEBANON, VA 24266

Order Taker: VH Sales Rep: HOUSE HOUSE VICKIE Terms: Net 30

Item #	Description	UOM
GPC 89460	TOWEL, PPR, ROLL, ENMOTION, 10"	00006 RL/CT
SOL26824	LoCor Bath Tissue - 2 Ply - 3.85" x 4.05" - 1500	00018
	Sheets/Roll - White - Fiber - Eco-friendly, Soft -	RL/CT
£1	For Hand - 18 / Carton	
GOJ5361-	Gojo® TFX Premium Foam Handwash - Fresh	00002
02	Scent - 40.6 fl oz (1200 mL) - Hand, Skin - Rich	EA/CT
	Lather, Bio-based - 2 / Carton	

Qty	Filled	List Price	Customer Price	Total
1	1	\$127.75	\$109.50	\$109.50
1	1	\$82.12	\$66.00	\$66.00
5	5	\$93.79	\$69.99	\$349.95
	Subtotal:	\$678.82		\$525.45
FRE	IGHT COST			\$0.00
	Тах			\$0.00

Total

Received By:

All <u>**RETURNS</u>** must be made within 15 days from date of invoice. A <u>**FINANCE**</u> charge of 1.5% will be added to all unpaid invoices over 30 days old.</u>

16

SWVA Mechanical LLC P.O. Box 3160 Lebanon, VA 24266 276-971-9514 mike@swvamechanical.com



BILL TO IDA of Russell County P.O Box 2378 Va Lebanon, VA 24266

To be reimbursed by VDH



INVOICE # 2336 DATE 09/26/2022 DUE DATE 10/26/2022 TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT	
Labor and materials to install a new 36,000 BTU Mitsubishi ductless split system with a ceiling mounted indoor unit in the room that all of the freezers are located in at the Russell County Health Department building. Listed below are the items included in the quote.	0	0.00	0.00	
Labor to install Mitsubishi ductless split, run all the electrical, control wiring and condensate line	1	1,750.00	1,750.00	
Pitch pocket to be done by Baker Roofing for roof warranty	1	1,000.00	1,000.00	
Mitsubishi equipment, indoor ceiling mounted unit, hard wired thermostat, copper line set, control wiring, outdoor unit and power wiring. The equipment that will be used for this job has controls built into it to allow it to run the A/C year round because of the continuous heat load from the freezers.	1	7,500.00	7,500.00	

BALANCE DUE

\$10,250.00

Buchanan County P.C. Hox 618 1051 Rosebul Road Grandy, VA 24614 Phone: 276-935-4597 Fax: 276-935-4537

Dickenson County P.O. Box 768 334 Brush Creek Road Clintwood, VA 24228 Phone: 276-926-4979 Fax: 276-926-4426



Russell County P.O. Box 2347 1.33 Highland Drive, Suite A Lebanon, VA 24266 Phone: 278-889-7624

Tazewell County P.O. Box 350 253 Chamber Drive Tazewell, VA 24651 Phone: 276-988-5471 Fax: 276-988-5471

COMMONWEALTH OF VIRGINIA

Noelle Bissell, MD -- Interim Director Reisn L. Sloce, Chief Operations Officer VIRGINIA DEPARTMENT OF HEALTH Cumberland Pluteau Health District 133 Highland Drive, Suite A Lebanon, VA 24266

Stewards for Optimum Community Health

"CPHD: Protecting You and Your Environment - Better Health, Better Home, Better Horizons!"

October 4, 2022

To Whom It May Concern:

The Russell County Health Department requests (and requested) that we retain Susan Bolling as our Housekeeper when we relocated to 133 Highland Drive, Suite A, Lebanon, VA 24266.

Ms. Bolling had been our Housekeeper at the 224 Clydesway Drive, Lebanon, VA 24266, location, and had done an excellent job. She had cleaned for us at that location, and we requested that we be able to retain her when we moved to our current location.

Ms. Bolling is trustworthy, and does an excellent job in cleaning, so we had asked that we be able to retain her as our Housekeeper.

Sincerely,

Reinh. Show

Reisa L. Sloce, COO





COMMONWEALTH of VIRGINIA

HAROLD W. CLARKE DIRECTOR

Department of Corrections

DISTRICT #17 PROBATION & PAROLE 26478 HILLMAN HIGHWAY ABINGDON, VA 24210

October 06, 2022

Ernie McFaddin Russell County IDA PO Box 2378 Lebanon, VA 24266

RE: Custodial Services Russell County Probation and Parole Office

Dear Mr. McFaddin,

The Russell County Probation and Parole Office has utilized Turner Cleaning Services for our janitorial/custodial needs since 2017. They have serviced our office two times per week since that time. We are pleased with their services and would like to continue to utilize them at our new location at 247 Gilmer Street in Lebanon, Virginia.

If you have any questions, please feel free to contact me at any time.

Sincerely,

Hellert

Jennifer S. Helbert Senior Probation and Parole Office District 17 Russell County Sub-Office