IDA Russell County, VA Agenda Packet Thursday September 14, 2023 Russell County BOS Overflow Room 5:30 P.M.

## Virginia Code

## Closed Sessions 2.2-3711

- 1. Personnel
- 3. Acquisition/Sale of Property
- 4. Privacy of Individuals
- 5. Prospective Unannounced Business
- 7 & 8. Legal



#### September 14, 2023

## AGENDA

The Industrial Development Authority of Russell County Virginia will hold the regular monthly meeting on September 14, 2023 at 5:30 PM at the Russell County BOS Overflow Room.

- 1. Call to Order
- 2. Roll Call
- 3. Approval of Minutes
- 4. Approval of Financial and Treasurer's Report
- 5. Guest Presentations
- 6. Attorney's Report
- 7. Executive Director's Report
- 8. Old Business
- 9. New Business
- 10. Closed Session as permitted by Virginia Code #2.2-3711
- 11. Motions from Closed Session
- 12. Adjourn Meeting

#### Attachments:

Minutes	Page 1 - 5
Financials	Page 6 - 10
Invoices	Page 11 - 44

#### August 10, 2023

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on August 10, 2023 at 5:30 P.M. at the Russell County Board of Supervisors Overflow Room.

MEMBERS	
PRESENT:	Richard Lockridge, Chairman
	Tony Dodi, Vice Chairman
	Carlton Elliott, Secretary
	Harry Ferguson, Member
	John Stamper, Member
	Donnie Christian, Member
	DeAnna Jackson, Member
	Ron Blankenship, Member
	Jarred Glass, Member
STAFF:	Ernie McFaddin, Executive Director
	Terry Kilgore, Attorney
GUESTS:	None

The Chairman called the meeting to order at 5:32 P.M.

The secretary called the roll and recorded the roll call.

#### **APPROVAL OF MINUTES**

Upon motion made by Jarred Glass, second by Ron Blankenship and duly approved by the Industrial Development Authority of Russell County, Virginia approving the minutes of the July 12, 2023 meeting.

The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None

#### FINANCIAL REPORT

Upon motion made by Donnie Christian, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia approving the July 2023 financial reports and approve paying invoices presented plus the flowing additional invoices.

Dominion Office	69.99
Hungate Business Services	113.81

The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None

#### **ATTORNEY'S REPORT**

No Report

#### **EXECUTIVE DIRECTOR'S REPORT**

The Executive Director has a request from Mitch-Ell Auction Firm, LLC to rent the Russell Place Property from September 1-23, 2023.

Upon motion made by Donnie Christian, second by John Stamper and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to lease the Russell Place Property to Mitch-Ell Auction Firm LLC for \$500.00 from September 1 thru September 23, 2023.

The Vote was: Aye: T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Abstain: C. Elliott Absent: None

The Motel Project sale is final, and the IDA is not liable for any debt on the project.

Project "Goat" contract is ready to be signed pending final approval from the Department of Agriculture.

USDA is finalizing the floor plan for the proposed office space and then the plans must be approved on the federal level.

The old dispatch building is being studied for condition and possible uses. The study is being funded by grant money.

#### **CLOSED SESSION**

Upon motion made by Tony Dodi, second by DeAnna Jackson and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Property for the Bush Building, Alcoa Building, Dickenson Property, AT&T Property (5) Prospective Business for Project "King", Project "Little Dipper" & Project "Waste" (7) & (8) Legal for Project "Blue Jay" and Project "Goat"

The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None

#### **RECONVENE TO PUBLIC SESSION**

Upon motion made by Donnie Christian, second by DeAnna Jackson, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the "Certification Motion after reconvening in Public Session".

The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None

#### **CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION**

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion. The Roll Call Vote Was:

Richard Lockridge	e Yes	Carlton Elliott	Yes
Harry Ferguson	Yes	Tony Dodi	Yes
DeAnna Jackson	Yes	Donnie Christian	Yes
Jarred Glass	Yes	John Stamper	Yes
Ron Blankenship	Yes		

#### MOTIONS FROM CLOSED SESSION

Upon motion made by Jarred Glass, second by John Stamper and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to execute the amendment of a 90 day extension to the letter of intent for Project "King". The Executive Director, Chairman, and Secretary are authorized to sign all documents relating to this amendment.

The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None

Upon motion made by John Stamper, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to apply for funding from VCEDA, The Commonwealth Opportunity Fund, and the Tobacco Commission to support Project "King". The Executive Director, Chairman, and Secretary are authorized to sign all documents relating to these applications.

The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None

Upon motion made by Harry Ferguson, second by DeAnna Jackson and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to apply for funding from the Tobacco Commission to support Project "Little Dipper". The Executive Director, Chairman, and Secretary are authorized to sign all documents relating to this application.

The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None Upon motion made by John Stamper, second by Ron Blankenship and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to take possession of the Project "Blue Jay" Building, pursuant to the lease agreement, on the 18<sup>th</sup> of August 2023. The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None

#### **ADJOURNMENT**

Upon motion made by Donnie Christian, second by Harry Ferguson, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 7:11 PM.

The Vote was: Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, D. Christian, J. Stamper, J. Glass, R. Blankenship Nay: None Absent: None

#### Bank Recap Report For All Document Types Document Date Range: From: 08012023 To: 08312023

Bank Code:	FB&T Opera	iting Account				
Document/	Document	Check	Comment/		Document	Bank
Check	Туре	Number	Check Payee Name		Amount	Balance
					Beginning	221,570.17
8/1/2023	Check	W00000376	First Bank & Trust Company	Roof Payment	5,764.59	215,805.58
8/1/2023	Check	W00000377	Virginia Employment Comm	Employment Ins	182.16	215,623.42
8/3/2023	Deposit		CASH RECEIPT DEPOSIT		17,723.66	233,347.08
8/4/2023	Deposit		CASH RECEIPT DEPOSIT		1,875.50	235,222.58
8/7/2023	Deposit		CASH RECEIPT DEPOSIT		200.00	235,422.58
8/7/2023	Check	W00000388	Appalachian Power Company	Utilities	2,177.22	233,245.36
8/8/2023	Check	W00000389	Old Dominion Power	Utilities	382.63	232,862.73
8/10/2023	Check	0000006504	Hungate Business Services	Copier	450.72	232,412.01
8/10/2023	Check	000006505	Innovative Technology	IT Services	95.00	232,317.01
8/10/2023	Check	000006506	Andrew H. Musick	Mowing Probation	420.00	231,897.01
8/10/2023	Check	000006507	Newberry Standard Pest	Pest Service	295.00	231,602.01
8/10/2023	Check	000006508	Russell County Conference	Meeting	75.00	231,527.01
8/10/2023	Check	000006509	Susan's Cleaning Service Inc	Cleaning VDH	1,600.00	229,927.01
8/10/2023	Check	0000006510	Turner Cleaning Service LLC	Cleaning Probation	675.00	229,252.01
8/10/2023	Check	0000006511	Virginia Coalfield Economic	UCC Filing	60.00	229,192.01
8/14/2023	Check	W00000390	First Bank & Trust Company	DSS Payment	6,943.62	222,248.39
8/14/2023	Check	W00000391	Internal Revenue Service	Payroll Tax	3,174.83	219,073.56
8/22/2023	Check	W00000392	First Bank & Trust Company	Bond Payment	36,254.14	182,819.42
8/25/2023	Deposit		CASH RECEIPT DEPOSIT		12,650.00	195,469.42
8/25/2023	Check	0000006512	Virginia Coalfield Economic	JenMar	12,500.00	182,969.42
8/28/2023	Deposit		CASH RECEIPT DEPOSIT		8,808.33	191,777.75
8/28/2023	Deposit		CASH RECEIPT DEPOSIT		17,668.34	209,446.09
8/28/2023	Check	W00000393	Town of Lebanon VA	Utilities	261.00	209,185.09
8/31/2023	Interest		Bank Stmnt		18.69	209,203.78
8/31/2023	Check	000000253			0.00	209,203.78
8/31/2023	Check	000000254	William C. Elliott		696.13	208,507.65
8/31/2023	Check	000000255	Richard Lockridge		184.70	208,322.95
8/31/2023	Check	000000256	Jarred Glass		184.70	208,138.25
8/31/2023	Check	000000257	Donnie Christian		184.70	207,953.55
8/31/2023	Check	000000258	John M. Stamper		184.70	207,768.85
8/31/2023	Check	000000259	DeAnna C. Jackson		184.70	207,584.15
8/31/2023	Check	000000260	Harry Ferguson		184.70	207,399.45
8/31/2023	Check	000000261	Ronald L. Blankenship		184.70	207,214.75
8/31/2023	Check	000000262	Ernest McFaddin		4,584.58	202,630.17
8/31/2023	Check	000000263	Heather W. Musick		1,970.18	200,659.99
					Ending	200,659.99

Bank Code: Document/ Check	FB&T - Pro Document Type		Comment/ Check Payee Name		Document Amount	Bank Balance
					Beginning	13,485.31
8/10/2023	Deposit		Deposit		54,463.94	67,949.25
8/10/2023	Check	W00000396	Walmart	Meeting	57.77	67,891.48
8/10/2023	Check	W00000397	Pizza Town	Meeting	73.13	67,818.35
8/11/2023	Check	0000001188	Chad Newberry Construction	Acme	54,063.94	13,754.41
8/11/2023	Check	0000001189	Hortons Washing Services	Acme	400.00	13,354.41
8/28/2023	Check	W00000398	Food City	Meeting	68.43	13,285.98
8/31/2023	Interest		Bank Stmnt	•	1.59	13,287.57
					Ending	13,287.57

#### Bank Recap Report For All Document Types Document Date Range: From: 08012023 To: 08312023

Bank Code: Document/ Check	FB&T - USE <b>Document</b> <b>Type</b>	DA RLF Check Number	Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning	16,251.32
8/3/2023	Deposit		Deposit	584.98	16,836.30
8/7/2023	Deposit		Deposit - J&J Trash	175.28	17,011.58
8/31/2023	Interest		Bank Stmnt	1.43	17,013.01
				Ending	17,013.01

#### Bank Recap Report For All Document Types Document Date Range: From: 08012023 To: 08312023

Bank Code: Document/ Check	FB&T - Ste Document Type		Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning	70,898.77
8/24/2023	Deposit		Deposit	22,099.16	92,997.93
8/25/2023	Check	0000002826	Town of Lebanon VA	22,099.16	70,898.77
8/29/2023	Deposit		Deposit	13,046.82	83,945.59
8/29/2023	Check	0000002827	Virginia Coalfield Economic	13,017.48	70,928.11
8/31/2023	Interest		Bank Stmnt	6.38	70,934.49
				Ending	70,934.49

Bank Code: Document/ Check	FB&T - Savings Docume Check nt Numbe	Comment/ r Check Payee Name	Document Amount Beginning Balance:	Bank Balance 140,738.77
8/14/2023 8/14/2023 8/31/2023	Deposit Check W0000 Interest	Deposit Russell Land Holdings Project Whale Op 00399 First Bank & Trust Company Wire Fee Bank Stmnt		175,738.77 175,728.77 176,381.24 176,381.24

# Fresh Start Mowing and Landscaping

e-mail freshstartmowing@msn.com

FRESH START MOWING & LANDSCAPING 3215 TOYGER RD. ST.PAUL VA. 24283

#### Bill To:

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I D A PROPERTIES 16360 Bush DR. St.Paul VA. 24283

DESCRIPTION	AMOUNT
	\$20.00
MAINTENANCE SERVICE *****6-15-23*****1:00 HR x \$20.00	\$20.00
MAINTENANCE SERVICE *****6-20-23*****1:00 HR x \$20.00	\$20.00
MAINTENANCE SERVICE *****6-28-23*****1:00 HR x \$20.00	
MAINTENANCE SERVICE *****7-05-23*****1:00 HR x \$20.00	\$20.00
MAINTENANCE SERVICE *****7-12-23*****1:00 HR x \$20.00	\$20.00
IAINTENANCE SERVICE*****7-18-23*****1:00 HR X \$20.00	\$20.0
AINTENANCE SERVICE*****7-26-23******1.00 HR X \$20.00	\$20.0

If you have any questions concerning this invoice, contact Chuck Foster

DATE: INVOICE # FOR:

530 Hospital

July 26 ,2023 13 Maintenance

140.00

TOTAL \$

**THANK YOU FOR YOUR BUSINESS!** 

11

## Fresh Start Mowing and Landscaping

e-mail freshstartmowing@msn.com

3215 Toyger Road St. Paul, VA 24283 Cell 276-971-1334

## INVOICE

A STREET BY BY AN ANY ANY

DATE:	Sept. 3 ,2023
PO.#	18
FOR:	MOWING

Bill To:

I D A PROPERTIES 16360 BUSH DRIVE ST. PAUL VA. 24283

DESCRIPTION		AMOUNT
MOWING		\$400.00
	and the second s	898.00
		00,000
		100.00
	and the second se	
	TOTAL	\$ 41

If you have any questions concerning this invoice, contact Chuck Foster

THANK YOU FOR YOUR BUSINESS!

10

# SEPTEMBER 2022

### Fresh Start Mowing and Landscaping

e-mail freshstartmowing@msn.com

un un un un un un un un un un

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DATE: INVOICE # FOR:

Sept 2 ,2023 Maintenance

17

FRESH START MOWING & LANDSCAPING 3215 TOYGER RD. ST.PAUL VA. 24283

#### Bill To:

PTE

NDAY

I D A PROPERTIES 16360 Bush DR. St.Paul VA. 24283

DESCRIPTION	AMOUNT
MAINTENANCE SERVICE *****8-02-23*****1:00 HR x \$20.00	\$20.00
MAINTENANCE SERVICE *****8-10-23*****1:00 HR x \$20.00	\$20.00
MAINTENANCE SERVICE *****8-15-23*****1:00 HR x \$20.00	\$20.00
MAINTENANCE SERVICE *****8-23-23*****1:00 HR x \$20.00	\$20.00
MAINTENANCE SERVICE *****8-27-23*****1:00 HR x \$20.00	\$20.00
AINTENANCE SERVICE*****9-02-23*****1:00 HR X \$20.00	
1.00 m(x \ \ \ 20.00	\$20.00
	and the second sec
	The states
	TOTAL \$ 1

f you have any questions concerning this invoice, contact Chuck Foster

THANK YOU FOR YOUR BUSINESS!

# Fresh Start Mowing and Landscaping

## e-mail freshstartmowing@msn.com

3215 Toyger Road St. Paul, VA 24283 Cell 276-971-1334

**Bill To:** 

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I D A PROPERTIES 16360 BUSH DRIVE ST. PAUL VA. 24283

	AMOUNT	F
DESCRIPTION	\$40	00.00
MOWING		
	TOTAL \$	40

If you have any questions concerning this invoice, contact Chuck Foster

THANK YOU FOR YOUR BUSINESS!

14

August 6,2023 15 PO.# MOWING FOR:

YC

ky

DATE:

# Fresh Start Mowing and Landscaping

e-mail freshstartmowing@msn.com

3215 Toyger Road St. Paul, VA 24283 Cell 276-971-1334

Bill To:

I D A PROPERTIES 16360 BUSH DRIVE ST. PAUL VA. 24283

	DESCRIPTION		AMOUNT	
MOWING			\$400.00	
		TOTAL	\$ 400.1	00

530 ital

DATE:

PO.#

FOR:

July 23,2023

MOWING

14

10

ou have any questions concerning this invoice, contact Chuck Foster

Chief Comprehensive Services

Mowing Russell Place

8/12/2023 and 8/28/2023 \$350.00

Clatterbuck Pavement Markings, Inc. 3280 Cleveland Rd Cleveland, VA 24225 US 276-889-4196 clatterbuckpmllc@aol.com

BILL TO Russell County IDA

## **INVOICE 3843**

DATE 08/21/2023 TERMS Net 30

DUE DATE 09/20/2023

DESCRIPTION	QTY	RATE	AMOUNT
Sets of numbers 1- 33	33	25.00	825.00

Thank you for your business. Late fees accrue after 15 days.

TOTAL DUE \$825.00

## C DOMINION DOFFICE PRODUCTS

#### INVOICE

#### **Bill-To Address**

INDUSTRIAL DEV AUTHORITY OF RUSSELL CO VA 133 HIGHLAND DRIVE SUITE B LEBANON, VA 24266 Phone: 276-873-6126 Fax: 276-873-6213 281 W Main Street P.O. Box 760 Lebanon, VA 24266 Fax: 276-889-5763 Phone: 276-889-0481 Toll Free: 800-688-0481 www.dominionofficeproducts.com Dominion Office Products

> Invoice Number 156047 8/8/2023

Ship-To Address

INDUSTRIAL DEV AUTHORITY OF RUSSELL CO VA 133 HIGHLAND DRIVE LEBANON, VA 24266

Order Taker: VH Sales Rep: HOUSE HOUSE GAVIN/WEDNESDAY Terms: Net 30

Item #	Description	UOM	Qty	Filled	List Price	Customer Price	Total
SOL26824	LoCor Bath Tissue - 2 Ply - 3.85" x 4.05" - 1500 Sheets/Roll - White - Fiber - Eco-friendly, Soft - For Hand - 18 / Carton	00018 RL/CT	1	1	\$91.97	\$69.99	\$69.99
				Subtotal:	\$91.97		\$69.99
			FRE	сент созт			\$0.00
				Тах			\$0.00
				Total			\$69.99

J

**Received By:** 

All <u>**RETURNS</u>** must be made within 15 days from date of invoice. A <u>**FINANCE**</u> charge of 1.5% will be added to all unpaid invoices over 30 days old.</u>

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# C DOMINION

#### INVOICE

#### **Bill-To Address**

INDUSTRIAL DEV AUTHORITY OF RUSSELL CO VA 133 HIGHLAND DRIVE SUITE B LEBANON, VA 24266 Phone: 276-873-6126 Fax: 276-873-6213 281 W Main Street P.O. Box 760 Lebanon, VA 24266 Fax: 276-889-5763 Phone: 276-889-0481 Toll Free: 800-688-0481 www.dominionofficeProducts.com Dominion Office Products

> Invoice Number 156695 8/31/2023

#### Ship-To Address

INDUSTRIAL DEV AUTHORITY OF RUSSELL CO VA 133 HIGHLAND DRIVE LEBANON, VA 24266

#### Order Taker: VH Sales Rep: HOUSE HOUSE GAVIN/THURSDAY Terms: Net 30

Item #	Description	UOM	Qty	Filled	List Price	Customer Price	Total
SOL26824	LoCor Bath Tissue - 2 Ply - 3.85" x 4.05" - 1500 Sheets/Roll - White - Fiber - Eco-friendly, Soft - For Hand - 18 / Carton	00018 RL/CT	1	1	\$91.97	\$69.99	\$69.99
				Subtotal:	\$91.97		\$69.99
			FREI	GHT COST			\$0.00
				Тах			\$0.00
				Total			\$69.99

**Received By:** 

All <u>**RETURNS</u>** must be made within 15 days from date of invoice. A <u>**FINANCE**</u> charge of 1.5% will be added to all unpaid invoices over 30 days old.</u>

## EXPENSE REPORT

#### For Office Use Only

PURPOSE	IDA		STATEMEN NUMBER			PAY PERIOD	FROM:	2/14/2023	TO:	5/10/2023
EMPLOYEE IN	FORMATIC	DN:								
NAME	Ernest McF	addin		POSITION	Executive Direct	tor		SSN		
DEPARTMENT	IDA		_	MANAGER				EMPLOYEE ID		
Date	Project	Description	Vendor	Transport	Fuel	Meals	Phone	Shipping	Supplies	Total
2/14/2023	Acme	Cleaning Supplies	Walmart						\$42.90	\$42.90
3/7/2023	Gov Ctr	Paper towels	Amazon						\$99.96	\$99.96
5/5/2023	Gov Ctr	Paper towels	Amazon						\$93.60	\$93.60
5/10/2023	IDA	HDMI cable	Walmart				<u> </u>		\$38.73	\$38.73
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
Total			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.19	\$275.19
									SUBTOTAL	\$275.19
APPROVED	. <u></u>			NOTES:					ADVANCES	\$0.00
									TOTAL	\$275.19

Give us feedback @ survey.walmart.com Thank you! ID #:7SH68916PGDR

Walmart >;<	
WM Supercenter 276-889-1654 Mgr. JOSEPH 1050 REGIONAL PARK RD LEBANON VA 24266 ST# 03480 0P# 009049 TE# 49 TR# GV 360 DUST 078742250000 GV 360 DUST 078742250000 GV 360 DUST 07874220000 GV 10WEL 07874220000 GV 10WEL 07874220890 GV NS SPONGE 076742364230 DUSTPANS 073149136510 GVDSFCINTWPL 681131026070 GV360 REFILL 078742352480	09737 7.48 X 7.48 X 1.24 X 2.38 X 1.74 X 2.18 X 1.74 X 2.18 X 1.88 X 8.24 X
GV NS SPONGE 076742364230 DUSTPANS 073149136510 GVDSFCINTWPL 681131026070	2.18 X 1.18 X 1.88 X

0	SUBTOTAL	40.74
TAX1	5.3000 %	2.16
	TOTAL	42.90
	CASH TEND	100.00
	CHANGE DUE	57.10

# ITEMS SOLD 11 FC# 6794 3596 0290 5042 2539



Walmart+; ł



Become a member today Scan for 30-day free triat.

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Low prices You Can frust. Every Day. 02/14/23 09:03:32

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#### Final Details for Order #111-6771849-9285055

Order Placed: March 7, 2023 Amazon.com order number: 111-6771849-9285055 Seller's order number: 73051335|89719642 Order Total: \$99.96

Shipped on	March 8, 2023	
Items Ordered		Price
1 of: enMotion 10" Paper Towel Roll by GP PRO (Georgia-Pacific), White, &	39460, 800 Feet Per Roll, 6 Rolls Per Case	\$94.93
Sold by: SimplyMedical (seller profile) Business Price		
Condition: New		
Shipping Address:	Item(s) Subtotal:	\$94.93
Ernest McFaddin 137 BURNS AVE	Shipping & Handling:	\$0.00
LEBANON, VA 24266-4517	rrag	
United States	Total before tax:	\$94.93
	Sales Tax:	\$5.03
Shipping Speed:		
Two-Day Shipping	Total for This Shipment:	\$99.96
Payment	information	
Payment Method:	Item(s) Subtotal:	\$94.93
Bank Account   Last digits: 4361	Shipping & Handling:	\$0.00
Billing address	omphing & rianding.	ψ0.00
Emert McCoddin		

Ernest McFaddin PO Box 1800 Honaker, VA 24260 United States

To view the status of your order, return to Order Summary.

Total before tax: \$94.93

Grand Total: \$99.96

\$5.03

Estimated Tax:

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#### Details for Order #114-1672743-9536259

Order Placed: May 5, 2023 PO number : IDA Amazon.com order number: 114-1672743-9536259 Order Total: \$93.60

Not Yet Shipped	
items Ordered	Price
1 Of: enMotion 10" Paper Towel Roll by GP PRO (Georgia-Pacific), White, 89460, 800 Feet Per Roll, 6 Rolls Per Case Sold by: buyitbythecase (seller profile)	\$88.89
Business Price	
Condition: New	
Shipping Address:	- 0
Ernest McFaddin	
137 BURNS AVE	
LEBANON, VA 24266-4517 United States	
Shipping Speed:	
Standard Shipping	
Payment information	
Payment Method: Item(s) Su	btotal: \$88.89
Bank Account   Last digits: 4361 Shipping & Har	
Billing address Ernest McFaddin Total befo	 re tax: \$88.89
Ernest McFaddin Total Delo	16 ISX: \$00.09

Ernest McFaddin PO Box 1800 Honaker, VA 24260 United States

To view the status of your order, return to Order Summary.

**Estimated Tax:** 

Grand Total: \$93.60

\$4.71

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Give us feedback @ survey.walmart.com Thank you! ID #:75J61516P5K1

## Walmart >;<

WM Supercenter 276-889-1654 Mgr. JOSEPH 1050 REGIONAL PARK RD LEBANON VA 24266 ST# 03480 0P# 009038 TE# 38 TR# 01221



EFT DEBIT PAY FROM PRIMARY 38.73 TOTAL PURCHASE US DEBIT- 1900 I 0 REF # 313000576691 NETWORK ID. 0002 APPR. CODE 418179 AID A0000000980340 TC 9430B25B69EEDA45 TERMINAL # 26583390 \*No Signature Required 05/10/23 16:33:07

Walmark +

Become a member today Scan for 30-day free trial.

Low prices You Can Trust. Every Day. 05/10/23 16:33:16 \*\*\*\*\* RETURN & EXCHANGE FOLICY \*\*\*\*\*\* Electronics may be returned for refund or exchange with receipt WITHIN 30 days \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

1

## EXPENSE REPORT

For Office Use Only

PURPOSE	: IDA		STATEMEN NUMBER		<del>,</del>	PAY PERIOD	FROM:	7/13/2023	TO:	8/14/2023
EMPLOYEE IN	FORMATIC	N:								
NAME	Ernest McF	addin		POSITION	Executive Dire	ctor		SSN		
DEPARTMENT	IDA			MANAGER				EMPLOYEE ID		
Date	Project	Description	Vendor	Transport	Fuel	Meals	Phone	Shipping	Supplies	Total
7/13/2023	Gov Ctr	Paper towels	Amazon						\$91.07	\$91.07
8/14/2023	King	Meal	Puerto Nuevo			\$75.80				\$75.80
8/14/2023	King	Meal	The Tavern			\$371.64				\$371.64
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
Total			\$0.00	\$0.00	\$0.00	\$447.44	\$0.00	\$0.00	\$91.07	\$538.51
									SUBTOTAL	\$538.51
APPROVED				NOTES:				_	ADVANCES	\$0.00
				_				_	TOTAL	\$538.51

## amazon.com

#### Details for Order #114-0530662-7351436

Order Placed: July 13, 2023 Amazon.com order number: 114-0530662-7351436 Order Total: **\$91.07** 

Not Yet Shipped			
Items Ordered 1 of: enMotion 10" Paper Towel Roll by GP PRO (Georgia-Pacific), White, 89460, 800 Feet Per Roll, 6 Rolls Per Ca Sold by: buyitbythecase (seller profile) Business Price	350		<b>Price</b> \$86.49
Condition: New			
Shipping Address: Ernest McFaddin 137 BURNS AVE			
LEBANON, VA 24266-4517 United States			
Shipping Speed: Local Express Shipping			
Payment information			
Payment Method: Bank Account   Last digits: 4361	ltem(s Shipping &	s) Subtotal	

Billing address Ernest McFaddin PO Box 1800 Honaker, VA 24260 United States Shipping & Handling: \$0.00 -----Total before tax: \$86.49 Estimated Tax: \$4.58 -----Grand Total: \$91.07

To view the status of your order, return to Order Summary .

Conditions of Use | Privacy Notice © 1996-2020, Amazon.com, Inc.

# Project King

	Pui Na	erto BBB	ŲEVO
۰,		/23 12 41 33	4, 24283 3041
	ICED TEA COKE LUNCH FAJ LUNCH FAJ CAN GRILL CHICKEN		1.0*\$ 2.95 2.0*\$ 5.90 2.0*\$ 23.50 1.0*\$ 12.95 1.0*\$ 10.95
	THANK YOU!	SUBTOTA TAX(12.39 TOTAL:	



Sec. 1

Puerto Nuevo Fresh Mex 3021 Fourth Ave Saint Paul-VA 24283 276-738-3044 08/14/2023 Terminal ID No.: 13:16:22 76534518 Credit Sale: Transaction #: Card Type: Account: 11 Visa •1900 Entry: Server #: Chip 3 Amount: USD\$63.17 USD\$ 12 63 TIP1: Total: USD\$ 5 80 Host Ref. Number: Auth. Code: Batch Number: Response: f : 322617335012 861013 233 APPROVAL 861013 Mode: AID: APPLAB: A0000000031010 VISA DEBIT CUSTOMER COPY Thank You!

1

Project King Mank Loul

THE TAVERN

THE TAVERN 222 E MAIN ST 276-628-1118

Server: Ben 09:13 PM Table 502/1	D	DB: 08/14/2023 08/14/2023 1/10014
	SALE	
Visa Card #XXXXXXXXXXXXXX Magnetic card pres Card Entry Method:	ent: MCFAD	1048593 DIN ERNIE
Approval: 911074		
	Amount:	\$311.64
	+ Tip: _	60.00
	= Total: _	371.6K1

I agree to pay the above total amount according to the card issuer agreement.

X

Guest Copy

28

222 E MAIN S 276~628-1118	
Server: Ben Table 502/1 Guests: 4	08/14/2023 9:10 PM
	#10014
Vodka Cocktail TitoÆs The Civil War The Civil War Au Gratin Medallions Potato Stuffed Filet Stuffed Filet Onion Soup	0.00 12.00 15.00 15.00 15.00 45.00 52.00 4.00 58.00 58.00 3.50
Subtotal	277.50
State Tax	13.88
Local Ta	
Total Tax	
Total	311.
Balance Due	317.64

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HUNGATE BUSINESS SERVICES

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## **CONTRACT INVOICE**

Invoice Number:	228789
Invoice Date:	9/6/2023
Account Number:	RC07
Balance Due:	\$116.72

Bill To: Russell County IDA P.O. Box 2378 Lebanon, VA 24266

HBS

Customer: Russell County IDA 135 Highland Dr. Lebanon, VA 24266

Account No Payment Terms		Due Date	Invoice Total	Balance Due		
RC07 30 Days from invoice		10/6/2023	\$116.72	\$116.72		
Invoice Remarks						

Contract Number Contact		Contract Amount	P.O. Number	Start Date	Exp. Date		
1939-06 Treasurer (276) 971-0690		\$116.72		3/9/2023	3/8/2024		
Contract Remarks							

#### Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 8/9/2023 to 9/8/2023 overage period	\$113.72 **
Freight/Fuel/Materials Surcharge	\$3.00

#### Detail:

#### Equipment included under this contract

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

#### Xerox/7835

Nur	nber	Serial Nu		Base Adj.	Location					
H31	00	MX1193	363		\$0.00	Russell County II Lebanon, VA 242	DA 135 Highland Dr. 66			
_	Meter Type	Meter Group	Begin Meter	End Meter		Total	Covered	Billable	Rate	Overage
	B∖W	B/W	168,737	169,389		652	0	652	0.019000	\$12.39
	Color	Color	50,642	51,443		801	0	801	0.126500	\$101.33
										\$113.72

\$116.72	Invoice Subtotal:
\$0.00	Exempt
\$0.00	Total Tax:
\$116.72	Invoice Total:

209 N. Chestnut St. Marion, VA 24354 276-783-5442

GST: 54-1375633



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## **CONTRACT INVOICE**

Invoice Number:	226938
Invoice Date:	8/8/2023
Account Number:	RC07
Balance Due:	\$113.81

Bill To: Russell County IDA P.O. Box 2378 Lebanon, VA 24266

HBS

Customer: Russell County IDA 135 Highland Dr. Lebanon, VA 24266

Account No Payment Terms		Account No Payment Terms Due Date		Balance Due		
RC07 30 Days from invoice		9/7/2023	\$113.81	\$113.81		
Invoice Remarks						

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date	
1939-06	Treasurer (276) 971-0690	\$113.81		3/9/2023	3/8/2024	
Contract Remarks						

#### Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 7/9/2023 to 8/8/2023 overage period	\$110.81 **
Freight/Fuel/Materials Surcharge	\$3.00

#### Detail:

#### Equipment included under this contract

#### Xerox/7835

Number	Serial N	Serial Number			Location				
H3100	MX1193	MX1193363		\$0.00 Russell County IDA 135 Highland Dr. Lebanon, VA 24266					
Meter Type	Meter Group	Begin Meter	End Meter		Total	Covered	Billable	Rate	Overage
B\W	B/W	168,278	168,737		459	0	459	0.019000	\$8.72
Color	Color	49,835	50,642		807	0	807	0.126500	\$102.09
									\$110.81

	Total Tax: Invoice Total:	\$0.00 <b>\$113.81</b>
	Exempt	\$0.00
Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.	Invoice Subtotal:	\$113.81

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## **CONTRACT INVOICE**

Invoice Number:	228532
Invoice Date:	9/4/2023
Account Number:	RC07
Balance Due:	\$70.92

Bill To: Russell County IDA P.O. Box 2378 Lebanon, VA 24266

HBS

Customer: Russell County IDA 135 Highland Dr. Lebanon, VA 24266

Account No	Payment Terms	Due Date	Invoice Total	Balance Due		
RC07	30 Days from invoice	10/4/2023	\$70.92	\$70.92		
Invoice Remarks						

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date	
2704-01	Treasurer (276) 971-0690	\$70.92		10/4/2022	10/3/2023	
Contract Remarks						

#### Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 8/4/2023 to 9/3/2023 overage period	\$67.92 **
Freight/Fuel/Materials Surcharge	\$3.00

#### Detail:

#### Equipment included under this contract

#### Xerox/C8045

Effective Jun

Number	Serial Nu		Base Adj.	Location					
H3940	8TB549	065		\$0.00 Russell County IDA 135 Highland Dr. Lebanon, VA 24266					
Meter Type	Meter Group	Begin Meter	End Meter		Total	Covered	Billable	Rate	Overage
B\W	B/W	85,449	85,639		190	0	190	0.013900	\$2.64
Color	Color	6,517	7,263		746	0	746	0.087500	\$65.28
									\$67.92

Invoice Charge per month will accrue after 50 days.       Invoice Subtotal:         Exempt       Total Tax:	\$70.92	Invoice Total:	;70.92
Invoice Subtal:	\$0.00	-	· · ·
Invoice Subtotal:	\$0.00	Exempt	\$0.00
e 1, 2012 a 1.5% finance charge per month will accrue after 30 days.	\$70.92	Invoice Subtotal:	\$70.92



Innovative Technology Solutions 145 Highland Dr Lebanon, VA 24266 musick.jacob@gmail.com

BILL TO Russell County IDA

SHIP TO Russell County IDA INVOICE # 3885 DATE 09/01/2023 DUE DATE 10/01/2023 TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
<b>Charles Hughes</b> (8/11/23) Edited video from the Board Meeting.	1:00	90.00	90.00
<b>Product Sold</b> Domain Renewal for russellcountyida.com and russellcountyida.net	1	91.00	91.00
	SUBTOTAL		181.00
	ТАХ		0.00
	TOTAL		181.00
	BALANCE DUE		\$181.00



#### KILGORE LAW OFFICE, P.L.L.C.

Attorneys at Law

Terry G. Kilgore, Esq. Nicholas B. Compton, Esq. M. Katherine Patton, Esq. Jonathan E. (Jed) Arnold, Esq. 
 Gate City Office

 Tel: (276) 386-7701

 Fax: (276) 386.2377

 Lebanon Office

 Tel: (276) 889-0143

 Fax: (276) 889-1121

 Marion Office

 Tel: (276) 783-8197

 Fax: (276) 706-8490

August 29, 2023

Industrial Development Authority of Russell County, Virginia P. O. Box 2378 Lebanon, VA 24266

RE: Billing from July 11, 2023, through August 29, 2023

Dear Sir/Madam:

Enclosed herewith please find our invoices for services rendered in the total amount of \$6,813.31.

\*Please note that billing may not be complete through the date listed above.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

KILGORE LAW OFFICE, P.L.L.C.

By:

TERRY G. KILGORE

TGK/rbs

Enclosures (as noted)

197 West Jackson Street, P.O. Box 669, Gate City, VA 24251 44 East Main Street, P.O. Box 1210, Lebanon, VA 24266 239 Park Boulevard, P.O. Box 986, Marion, VA 24354



## BILLING FOR INDUSTRIAL DEVELOPMENT AUTHORITY OF RUSSELL COUNTY, VIRGINIA

(As of August 29, 2023)

File	File No.	CURRENT	TOTAL
General File	92-G-2054	\$6,568.31	\$6,568.31
Project King	23-G-2054.96	\$ 245.00	\$ 245.00
TOTAL		\$6,813.31	\$6,813.31

#### Kilgore Law Office, P.L.L.C.

P. O. Box 1210 44 E Main Street Lebanon, VA 24266 Telephone: 276-889-0143 Fax: 276-889-1121

RUSSELL COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY P. O. BOX 2378 LEBANON, VA 24266

Client Number: 92-G-2054 IDA.GENERAL FILE Matter Number: 92-G-2054 IDA.General File **For Services Rendered Through 8/29/2023.** 

		Fees		
Date	<u>Timekeeper</u>	Description	<u>Hours</u>	<u>Amount</u>
7/11/2023	KP8	Reviewed and Revised Lease. TF with Executive Director.	1.80	\$270.00
7/11/2023	KP8	Reviewed Documents. TF with Chairman and Executive Director.	2.30	\$345.00
7/12/2023	KP8	July monthly meeting	0.00	\$250.00
7/12/2023	KP8	Research and preparation for meeting	0.50	\$75.00
7/17/2023	KP8	Review notes from July meeting	0.20	\$30.00
7/17/2023	KP8	Preparation of Auditing Letter	1.00	\$150.00
7/19/2023	RS4	Phone calls, e-mails and texts regarding Lebanon Inn project; review real estate records for recorded satisfaction	1.00	\$100.00
7/21/2023	KP8	Review documents; work on Polycap default letters	5.00	\$750.00
7/25/2023	RS4	Meet with Chairman and Secretary for Lebanon Inn document execution	0.40	\$40.00
7/26/2023	RS4	Work on Lebanon Inn Closing	2.00	\$200.00
7/26/2023	JA1	Work on Bates Lease over several days	5.00	\$750.00
7/26/2023	JA1	Work on closing for Lebanon Inn transaction over several days	15.00	\$2,250.00
8/1/2023	KP8	Research; begin work on letters regarding collection of personal guaranty	2.00	\$300.00
8/8/2023	RS4	Phone call with Executive Director; review agenda for attorney	0.30	\$30.00

**Continued On Next Page** 

August 29, 2023 Invoice No. 55933

-	92-G-2054 92-G-2054			8/29/2023 Page: 2
8/10/2023	KP8	Review information; finalize letters regarding collection of personal guaranty	2.00	\$300.00
8/10/2023	TGK	August monthly meeting	0.00	\$250.00
8/10/2023	RS4	Pull Deeds for IDA member	0.20	\$20.00
8/10/2023	RS4	Phone call with Executive Director	0.20	\$20.00
8/17/2023	TK1	Work on Polycap matter	2.00	\$300.00
		- Billable Hours / Fees:	40.90	\$5,930.00
		Flat Charge Hours / Fees:	·	\$500.00

#### **Timekeeper Summary**

Timekeeper KP8 worked 14.80 hours at \$150.00 per hour, totaling \$2,220.00.

Timekeeper KP8 - flat charges totaling \$250.00.

Timekeeper TGK - flat charges totaling \$250.00.

Timekeeper RS4 worked 4.10 hours at \$100.00 per hour, totaling \$410.00.

Timekeeper TK1 worked 2.00 hours at \$150.00 per hour, totaling \$300.00.

Timekeeper JA1 worked 20.00 hours at \$150.00 per hour, totaling \$3,000.00.

#### **Cost Detail**

<u>Date</u>	Description	<u>Amount</u>	<u>Check No.</u>
7/24/2023	Miscellaneous cost - certified mailings	\$17.06	
7/26/2023	Recording Fee for CPPDC CS	\$56.00	
8/11/2023	Postage Registered Mailings to Tom Lato Canada (3 @ 21.75 each) = $65.25$	\$65.25	
	Total Costs	\$138.31	

#### **Payment Detail**

<u>Date</u>	Description		<u>Amount</u>
7/19/2023	Check Number 6493 against Inv# 55584		(\$2,500.00)
		Total Payments Received:	(\$2,500.00)

**Continued On Next Page** 

#### **Current Invoice Summary**

<b>Prior Balance:</b>	\$2,500.00	
<b>Payments Received:</b>	(\$2,500.00)	Last Payment: 7/19/2023
Unpaid Prior Balance:	\$0.00	
<b>Current Fees:</b>	\$6,430.00	
<b>Advanced Costs:</b>	\$138.31	
TOTAL AMOUNT DUE:	\$6,568.31	

Thank You for Letting Us Serve You. Payment Due Upon Receipt.

#### Kilgore Law Office, P.L.L.C.

P. O. Box 1210 44 E Main Street Lebanon, VA 24266 Telephone: 276-889-0143 Fax: 276-889-1121

IDA.PROJECT KING P.O. BOX 2378 LEBANON, VA 24266

Client Number: 23CL0581 IDA.PROJECT KING Matter Number: 23-G-2054.96 IDA.PROJECT KING For Services Rendered Through 8/29/2023.

		Fees		
Date	<u>Timekeeper</u>	<b>Description</b>	<u>Hours</u>	<u>Amount</u>
7/12/2023	RS4	E-mails with Executive Director	0.20	\$20.00
8/4/2023	JA1	Amend Letter of Intent	1.50	\$225.00
		Billable Hours / Fees:	1.70	\$245.00

#### **Timekeeper Summary**

Timekeeper JA1 worked 1.50 hours at \$150.00 per hour, totaling \$225.00.

Timekeeper RS4 worked 0.20 hours at \$100.00 per hour, totaling \$20.00.

#### **Payment Detail**

<u>Date</u>	Description	Amount	
7/19/2023	Check Number 6493 against Inv# 55583	(\$345.00)	
	Total Payme	ents Received: (\$345.00)	

**Continued On Next Page** 

August 29, 2023 Invoice No. 55930

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#### **Current Invoice Summary**

<b>Prior Balance:</b>	\$345.00	
<b>Payments Received:</b>	(\$345.00)	Last Payment: 7/19/2023
Unpaid Prior Balance:	\$0.00	
<b>Current Fees:</b>	\$245.00	
<b>Advanced Costs:</b>	\$0.00	
TOTAL AMOUNT DUE:	\$245.00	

Thank You for Letting Us Serve You. Payment Due Upon Receipt.

Maxfiel DESIGNS

# Invoice #0135

PREPARED FOR

**Russell County IDA** 

PREPARED DATE August 29, 2023

ITEM	QTY	PRICE	TOTAL
Plaque	1	\$75	\$75.00
			\$75.00

# INVOICE

Date: 8/31/23 INVOICE # 107

Andrew H. Musick 66 Kennedy Drive Lebanon, VA 24266 276-451-8592

360.00

To: Russell County IDA 133 Highland Drive Suite B Lebanon, VA 24266

Salesperson	)	Job	Payment Terms	Due De	ate
Hunter Musi	ick	Lawn Service	Due on receipt		
Qty	Description			Unit Price	Line Total
1	Mowed Pro	bation Property (8/11	/23) 4.5 hrs/\$60	270.00	270.00
2	Mowed Pro	bation Property (8/25	6/23) 1.5 hrs/\$60	90.00	90.00
3					
				Subtotal	
				Sales Tax	

*Thank you for your business!* Hunter Musick 66 Kennedy Dr. Lebanon VA 24266 Phone: 276-451-8592

Total

## Robinson, Farmer, Cox Associates, PLLC

**Certified Public Accountants** 

PO Box 6580 Charlottesville, VA 22906 434-973-8314

Industrial Development Authority of Russell County Ernest McFaddin 133 Highland Drive Suite B Lebanon, VA 24266

 Invoice No.
 86892

 Date
 08/23/2023

 Client No.
 051827

For Professional Services Rendered as Follows:

2022 Audit Fee \$17,000.00 GASB 87 Implementation \$2,500.00

Current Invoice Amount

\$<u>19,500.00</u>

	0 - 30 19,500.00	31- 60 0.00	61 - 90 0.00	91 - 120 0.00	Over 120 0.00	Balance 19,500.00	
--	---------------------	----------------	-----------------	------------------	------------------	----------------------	--

If paying by check, please include your Client Number.

For your convenience, we also accept all major credit & debit cards and ACH payments. Pay online! www.RFCA.com – Client Sites - Make a Payment (at no fee to you, up to \$20,000.00) Link for online payments: <u>RFC Associates: Pay Your Invoice</u> or call 434-973-8314

#### Finance charges will be assessed on past due balances.

#### SUSANS CLEANING SERVICE 261 WARNER SUB-DIVISION RD LEBANON VA 24266 274 - 701 - 6962

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Turner Cleaning Service LLCInvoice August 2023120 David Martin LNDante, VA 24237

Cleaning at: Lebanon Probation Cleaning days: 9 \$75 per cleaning Total Due: \$675.00