



IDA

Russell County, VA

Agenda Packet

Thursday September 11, 2025

The Jefferson Room in the SVCC Suite

5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7 & 8. Legal**



IDA Russell County, VA

Industrial Development Authority of
Russell County, Virginia

September 11, 2025

AGENDA

The Industrial Development Authority of Russell County Virginia has rescheduled the regular monthly meeting to Thursday, September 11, 2025 at 5:30 PM at the Jefferson Room in the SWCC Suite.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations / Public Comment**
- 6. Attorney's Report**
- 7. Executive Director's Report**
- 8. Old Business**
- 9. New Business**
- 10. Closed Session as permitted by Virginia Code #2.2-3711 (if needed)**
- 11. Motions from Closed Session**
- 12. Adjourn Meeting**

August 14, 2025

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on August 14, 2025 at 5:30 P.M. in the Jefferson Room of the SWCC Suite.

MEMBERS

PRESENT: Ron Blankenship, Chairman
Tony Dodi, Vice Chairman
Carlton Elliott, Secretary
Harry Ferguson, Member
Jarred Glass, Member
DeAnna Jackson, Member
Richard Lockridge, Member
Bick Gibson, Member
John Bebber, Member

STAFF: Ernie McFaddin, Executive Director
Jed Arnold, Attorney

GUESTS: Mayana Rice, Appalachian Highlands Housing
Rusty Little, Wellsprings Foundation

The Chairman called the meeting to order at 5:34 P.M.

Upon motion made by DeAnna Jackson, second by Bick Gibson and duly approved by the Industrial Development Authority of Russell County, Virginia allowing Richard Lockridge to join the meeting electronically, in accordance with the IDA's electronic meeting policy.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, J. Bebber, B. Gibson

Nay: None

Absent: None

APPROVAL OF MINUTES

Upon motion made by Tony Dodi, second by Jarred Glass and duly approved by the Industrial Development Authority of Russell County, Virginia approving the minutes of the July 10, 2025 meeting.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson

Nay: None

Absent: None

FINANCIAL REPORT

Upon motion made by John Bebber, second by Bick Gibson and duly approved by the Industrial Development Authority of Russell County, Virginia approving the financial report for July 2025, and paying the invoices presented.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson

Nay: None

Absent: None

Upon motion made by Jarred Glass, second by Harry Ferguson and duly approved by the Industrial Development Authority of Russell County, Virginia amending the agenda to move Closed Session to item #5 following approval of financial reports.

The Vote was:

Aye: C. Elliott, T. Dodi, R. Lockridge, H. Ferguson, D. Jackson, J. Glass, J. Bebber, B. Gibson

Nay: None

Absent: None

CLOSED SESSION

Upon motion made by Jarred Glass, second by Bick Gibson and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Acquisition/Sale of Property – Project “Wonder”, “Field”, “Pat”, “Roo” (5) Prospective Unannounced Business - Project “Jefferson”, “Wonder”, “Fort”, “Max”, “Vet” and “Field” (7&8) Legal - Project “Wonder”, “Pat” and “Jefferson”.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson

Nay: None

Absent: None

RECONVENE TO PUBLIC SESSION

Upon motion made by Tony Dodi, second by Bick Gibson, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson

Nay: None

Absent: None

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Call Vote Was:

Ron Blankenship	Yes	John Bebber	Yes
Richard Lockridge	Yes	Carlton Elliott	Yes
Harry Ferguson	Yes	Tony Dodi	Yes
DeAnna Jackson	Yes	Bick Gibson	Yes
Jarred Glass	Yes		

ATTORNEY'S REPORT

No Report

EXECUTIVE DIRECTOR'S REPORT

No Report

NEW BUSINESS

Mayor Dodi presented the Town of Lebanon's Small Business Enterprise Grant Program. The Town would like to partner with the IDA and the USDA RLF program to give businesses an opportunity to acquire funds for growth. The Town would like to ask the Executive Director to administer the grant program for the Town.

Upon motion made by Carlton Elliott, second by John Bebber, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to accept the role as administrator of the Town of Lebanon Small Business Grant Program.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson
Nay: None
Absent: None

MOTIONS FROM CLOSED SESSION

Upon motion made by Harry Ferguson, second by Bick Gibson, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to apply for up to \$3,000,000.00 from VCEDA to purchase and upfit the building for Project "Roo". The Executive Director, Chairman and Secretary are authorized to sign all documentation relating to this application.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson
Nay: None
Absent: None

Upon motion made by Tony Dodi, second by DeAnna Jackson, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to execute the lease purchase agreement for Project "Roo". The Executive Director, Chairman and Secretary are authorized to sign all documentation relating to this agreement.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson
Nay: None
Absent: None

Upon motion made by Richard Lockridge, second by Bick Gibson, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to accept the bid from Appalachia Design Services and execute the contract for preliminary engineering on Project "Vet". The Executive Director, Chairman and Secretary are authorized to sign all documentation relating to this contract.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson
Nay: None
Absent: None

ADJOURNMENT

Upon motion made by DeAnna Jackson, second by John Bebber, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 8:28 PM.

The Vote was:

Aye: C. Elliott, T. Dodi, H. Ferguson, D. Jackson, J. Glass, R. Lockridge, J. Bebber, B. Gibson

Nay: None

Absent: None

Draft

August 2025

Lease Description	Income	Note Pymnts	Utilities	Janitorial and Mowing	Net
Government Center Leases					
TDEC	\$ 2,046.00	\$ -	\$ -	\$ -	\$ 2,046.00
Innovative Technology	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00
Southwest Community College	\$ 8,966.41	\$ -	\$ -	\$ -	\$ 8,966.41
3B Consulting	\$ 3,791.66	\$ -	\$ -	\$ -	\$ 3,791.66
I-Go Wireless	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00
The Christian Center	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00
Soil Conservation	\$ 833.33	\$ -	\$ -	\$ -	\$ 833.33
TACS	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00
Cumberland Plateau Waste Mgt	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00
	<u>\$ 16,937.40</u>	<u>\$ 6,943.62</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,993.78</u>

Roof Note

Lease Projects

Department of Social Services	\$ 13,582.00	\$ 6,344.06	\$ -	\$ -	\$ 7,237.94
Department of Health	\$ 17,668.34	\$ 11,175.14	\$ 1,620.32	\$ 1,600.00	\$ 3,272.88
Department of Corrections	\$ 9,248.75	\$ 7,079.00	\$ 650.00	\$ 675.00	\$ 844.75
USDA	\$ 7,134.05	\$ 5,208.47	\$ 377.00	\$ 562.00	\$ 986.58
Haltering Hope	\$ 900.00	\$ -	\$ -	\$ -	\$ 900.00
	<u>\$ 48,533.14</u>	<u>\$ 29,806.67</u>	<u>\$ 2,647.32</u>	<u>\$ 2,837.00</u>	<u>\$ 13,242.15</u>

Industrial Projects

Samuel Pressure Vessels	\$ -	\$ -	\$ -	\$ -	\$ -
JM Conveyors	\$ 12,500.00	\$ 12,500.00	\$ -	\$ -	\$ -
Acme Building	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	\$ -
Russell Place	\$ -	\$ -	\$ -	\$ -	\$ -
Simmons	\$ 18,000.00	\$ 18,000.00	\$ -	\$ -	\$ -
Project Jefferson	\$ -	\$ -	\$ 2,720.83	\$ -	\$ (2,720.83)
	<u>\$ 33,000.00</u>	<u>\$ 33,000.00</u>	<u>\$ 2,720.83</u>	<u>\$ -</u>	<u>\$ (2,720.83)</u>

Totals **\$ 98,470.54** **\$ 69,750.29** **\$ 5,368.15** **\$ 2,837.00** **\$ 20,515.10**

Operating Expense

Payroll & Stipends	\$ 11,708.28
Legal	\$ 6,577.00
Website	\$ 50.00
Office	\$ 746.89
Accounting/Audit	\$ -
Meeting	\$ 211.71
Repairs	\$ 1,290.00
Insurance	\$ -
Bid Advertising	\$ 422.90
Total Expenses	<u>\$ 21,006.78</u>

Other Income

County Support	\$ 4,166.66
Interest Savings	\$ 1,420.45
Monthly Income/(Loss)	<u>\$ 5,095.43</u>

Yearly Summary

August	\$ 4,337.92
September	\$ 15,832.91
October	\$ 7,523.32
November	\$ 4,474.53
December	\$ (187.00)
January	\$ 7,492.67
February	\$ 2,580.54
March	\$ 38,419.33
April	\$ (7,221.74)
May	\$ 9,170.46
June	\$ 8,951.59
July	\$ (58,118.86)
YTD	<u>\$ 33,255.67</u>

**Bank Recap Report
For All Document Types**

Document Date Range: From: 08/01/2025 To: 08/31/2025

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T Operating Account

Document/ Check	Document Type	Check Number	Comment/ Check Payee Name		Document Amount	Bank Balance
					Beginning	34,167.12
8/1/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	9,248.75	43,415.87
8/1/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	17,668.34	61,084.21
8/1/2025	Check	W000000662	First Bank & Trust Company	DSS Payment	6,344.06	54,740.15
8/1/2025	Check	W000000663	Virginia Employment Comm	VEC Tax	7.40	54,732.75
8/4/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	2,046.00	56,778.75
8/4/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	2,500.00	59,278.75
8/7/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	19,332.00	78,610.75
8/8/2025	Check	W000000664	Appalachian Power Company	Utilities	5,181.97	73,428.78
8/11/2025	Withdrawal		Transfer from Operating to USD	USDA Funds	14,100.00	59,328.78
8/11/2025	Check	W000000665	First Bank & Trust Company	Loan Payment	36,254.14	23,074.64
8/14/2025	Check	W000000666	First Bank & Trust Company	Roof Payment	6,943.62	16,131.02
8/15/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	200.00	16,331.02
8/15/2025	Check	0000006806	East Tennessee Sprinkler Co.	Probation	350.00	15,981.02
8/15/2025	Check	0000006807	Hungate Business Services	Office	668.89	15,312.13
8/15/2025	Check	0000006808	Kayla Wiseman	Janitorial	1,237.50	14,074.63
8/15/2025	Check	0000006809	Mitchell Kilgore, A Professional	Legal	6,577.00	7,497.63
8/15/2025	Check	0000006810	Susan's Cleaning Service Inc	Janitorial	1,600.00	5,897.63
8/15/2025	Check	0000006811	SWVA Mechanical	VDH	940.00	4,957.63
8/15/2025	Check	0000006812	United States Postal Service	Stamps	78.00	4,879.63
8/15/2025	Check	0000006813	Votivigy, LLC	Web Page	50.00	4,829.63
8/15/2025	Check	W000000667	Internal Revenue Service	Payroll Tax	3,341.37	1,488.26
8/18/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	12,650.00	14,138.26
8/19/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	2,000.00	16,138.26
8/25/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	7,134.05	23,272.31
8/25/2025	Check	W000000672	First Bank & Trust Company	USDA Note Payment	5,208.47	18,063.84
8/26/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	3,791.66	21,855.50
8/27/2025	Check	W000000673	Town of Lebanon VA	Utilities	207.05	21,648.45
8/29/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	17,668.34	39,316.79
8/29/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	9,248.75	48,565.54
8/29/2025	Deposit		CASH RECEIPT DEPOSIT	Lease Income	18,000.00	66,565.54
8/29/2025	Check	W000000674	Appalachian Natural Gas Distribution	Utilities	29.05	66,536.49
8/31/2025	Interest		Bank Stmt		3.92	66,540.41
8/31/2025	Check	000000498	William C. Elliott		765.14	65,775.27
8/31/2025	Check	000000499	Richard Lockridge		184.70	65,590.57
8/31/2025	Check	000000500	Jarred Glass		184.70	65,405.87
8/31/2025	Check	000000501	DeAnna C. Jackson		184.70	65,221.17
8/31/2025	Check	000000502	Harry Ferguson		184.70	65,036.47
8/31/2025	Check	000000503	Ronald L. Blankenship		184.70	64,851.77
8/31/2025	Check	000000504	Charles B. Gibson		184.70	64,667.07
8/31/2025	Check	000000505	John L. Bebbber		184.70	64,482.37
8/31/2025	Check	000000506	Ernest McFaddin		4,983.88	59,498.49
8/31/2025	Check	000000507	Heather W. Musick		1,986.82	57,511.67
					Ending	57,511.67

**Bank Recap Report
For All Document Types**

Document Date Range: From: 08/01/2025 To: 08/31/2025

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - Projects

Document/ Check	Document Type	Check Number	Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning	94,117.08-
8/11/2025	Check	W000000677	United States Postal Service Postage	1.90	94,118.98-
8/12/2025	Check	W000000678	Column Software PBC Bid Advertising	422.90	94,541.88-
8/13/2025	Check	W000000679	Bonanza Meeting	195.89	94,737.77-
8/15/2025	Deposit		Deposit VCEDA Funds	190,707.49	95,969.72
8/15/2025	Check	0000001249	C&A Fencing, LLC Russell Place	14,475.00	81,494.72
8/15/2025	Check	0000001250	Chad Newberry Construction Alcoa	38,780.13	42,714.59
8/15/2025	Check	0000001251	Graybar Electric Company, Russell Place	6,896.76	35,817.83
8/15/2025	Check	W000000680	Food City Meeting	15.82	35,802.01
8/26/2025	Deposit		Deposit - VCEDA Alcoa VCEDA Funds	185,087.17	220,889.18
8/26/2025	Check	0000001252	Don Johnson's Door Service Alcoa	54,368.00	166,521.18
8/31/2025	Interest		Bank Stmt	13.01	166,534.19
				Ending	166,534.19

**Bank Recap Report
For All Document Types**

Document Date Range: From: 08/01/2025 To: 08/31/2025

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - USDA RLF

Document/ Check	Document Type	Check Number	Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning	14,390.14
8/7/2025	Deposit		Deposit Haltering Hope	525.84	14,915.98
8/11/2025	Deposit		Transfer USDA for Hartering Hp	14,100.00	29,015.98
8/18/2025	Deposit		Deposit - Something Special	175.28	29,191.26
8/26/2025	Deposit		Deposit - Old Mill	404.98	29,596.24
8/31/2025	Interest		Bank Stmt	2.16	29,598.40
				Ending	29,598.40

**Bank Recap Report
For All Document Types**

Document Date Range: From: 08/01/2025 To: 08/31/2025

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - Savings

Document/ Check	Document Type	Check Number	Comment/ Check Payee Name	Document Amount	Bank Balance
				Beginning	409,025.23
8/7/2025	Deposit		CASH RECEIPT DEPOSIT Equip Sale Alcoa	17,500.00	426,525.23
8/18/2025	Deposit		Deposit - Moss 3 Option Option Payment	5,000.00	431,525.23
8/26/2025	Deposit		Deposit - County Contribution RCBOS Support	4,166.66	435,691.89
8/31/2025	Interest		Bank Stmt	1,420.45	437,112.34
				Ending	437,112.34

Comprehensive Services LLC

119 Deel St. Lebanon VA 24266

7/19/25	Mowed Probation	\$300.00
7/22/25	Mowed Regional Pk	\$200.00
		<hr/>
		\$500.00

Comprehensive Services LLC

119 Deel St. Lebanon VA 24266

8/03/25	Mowed Probation	\$300.00
8/17/25	Mowed Probation	\$300.00
8/19/25	Mowed Regional Pk	\$200.00
8/31/25	Mowed Probation	\$300.00
		<hr/>
		\$1100.00

Comprehensive Services LLC

119 Deel St. Lebanon VA 24266

9/01/25	Mowed Regional Pk	\$200.00
		<hr/>
		\$200.00

Invoice



Invoice number 908EF3FC-0025
Date of issue September 1, 2025
Date due October 1, 2025

Votivigy LLC
7042 Campbell Dr.
Salem, Virginia 24153
United States
+1 540-588-4246

Bill to
Russell County IDA
133 Highland Dr.
Suite B
Lebanon, Virginia 24266
United States
+1 276-971-0690
russellcoida@gmail.com

Ship to
Russell County IDA
+12769710690

\$50.00 USD due October 1, 2025

[Pay online](#)

Description	Qty	Unit price	Amount
Website/Maintenance Subscription Sep 1 – Oct 1, 2025	1	\$50.00	\$50.00
Subtotal			\$50.00
Total			\$50.00
Amount due			\$50.00 USD

Newberry Pest Services

PO Box 183
Lebanon, Virginia 24266
276-701-2605

License Number:16158

INVOICE



Russell County IDA (Ernie McFaddin)
133 Highland Drive
Lebanon, VA 24266

SERVICE ADDRESS	PRIMARY CONTACT
Russell County Health Department	Russell County IDA (Ernie McFaddin)
Russell County IDA (Ernie McFaddin)	(276) 971-0690 Mobile
133 Highland Drive	
Lebanon, VA 24266	

ACCOUNT# 5060

INVOICE 7633

09/02/2025

ITEM	COST	QTY	PRICE
Ant Treatment			
Ant Treatment	\$50.00	1	\$50.00
Terms	Subtotal		\$50.00
Payment is due on receipt.	Total		\$50.00
Notes	Amount Paid		\$0.00
Thank you for your business.	Amount Due		\$50.00
Service Date: 09/02/2025	Account Balance		\$0.00
	Balance Due		\$50.00

MATERIAL / EPA #	UNIT	DILUTION	METHOD	LOCATION	TARGET	CUSTOM MATERIAL
Alpine WSG .1/.2/.3% 499-561	1 gal	.30 ounces per gallon	Mixed Chemical Spray	Interior Baseboards	General Pest, Ants	

Probation & Parole Office Cleaning Invoice

For August 2025

Cleaned by: Kayla Wiseman

The Russell Co. Probation office was cleaned twice a week for a total of 9 cleanings at the rate of \$75.00 per cleaning for the month of August in 2025 on the following dates:

08/01/2025

08/06/2025 and 08/08/2025

08/13/2025 and 08/15/2025

08/20/2025 and 08/22/2025

08/27/2025 and 08/29/2025

All 9 cleanings total a payment owed in the amount of \$675.00 for August 2025.

Signature:



Kayla Wiseman
Kayla Wiseman

USDA Office Cleaning Invoice

For August 2025

Cleaned by: Kayla Wiseman

The USDA office was cleaned twice a week for a total of 9 cleanings at the rate of \$62.50 per cleaning for the month of August in 2025 on the following dates:

08/01/2025

08/06/2025 and 08/08/2025

08/13/2025 and 08/15/2025

08/20/2025 and 08/22/2025

08/27/2025 and 08/29/2025

All 9 cleanings total a payment owed in the amount of \$562.50 for August 2025.

Signature:



Kayla Wiseman



CONTRACT INVOICE

Invoice Number: 273397
Invoice Date: 9/8/2025
Account Number: RC07
Balance Due: \$132.70

Bill To: Russell County IDA
 P.O. Box 2378
 Lebanon, VA 24266

Customer: Russell County IDA
 135 Highland Dr.
 Lebanon, VA 24266

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
RC07	30 Days from invoice	10/8/2025	\$132.70	\$132.70
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
1939-08	Treasurer (276) 971-0690	\$132.70		3/9/2025	3/8/2026
Contract Remarks					

Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 8/9/2025 to 9/8/2025 overage period	\$129.70 **
Freight/Fuel/Materials Surcharge	\$3.00

Detail:

Equipment included under this contract

Xerox/7835

Number	Serial Number	Base Adj.	Location
H3100	MX1193363	\$0.00	Russell County IDA 135 Highland Dr. Lebanon, VA 24266

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	B/W	180,914	181,520	606	0	606	\$0.023400	\$14.18
Color	Color	70,104	70,845	741	0	741	\$0.155900	\$115.52
								\$129.70

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

Invoice Subtotal:	\$132.70
Exempt	\$0.00
Total Tax:	\$0.00
Invoice Total:	\$132.70



CONTRACT INVOICE

Invoice Number: 272942
Invoice Date: 9/1/2025
Account Number: RC07
Balance Due: \$7.28

Bill To: Russell County IDA
 P.O. Box 2378
 Lebanon, VA 24266

Customer: Russell County IDA
 135 Highland Dr.
 Lebanon, VA 24266

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
RC07	30 Days from invoice	10/1/2025	\$7.28	\$7.28
Invoice Remarks				

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
2704-03	Treasurer (276) 971-0690	\$7.28		10/4/2024	10/3/2025
Contract Remarks					

Summary:

Contract base rate charge for this billing period	\$0.00
Contract overage charge for the 8/4/2025 to 9/3/2025 overage period	\$4.28 **
Freight/Fuel/Materials Surcharge	\$3.00

Detail:

Equipment included under this contract

Xerox/C8045

Number	Serial Number	Base Adj.	Location
H3940	8TB549065	\$0.00	Russell County IDA 135 Highland Dr. Lebanon, VA 24266

Meter Type	Meter Group	Begin Meter	End Meter	Total	Covered	Billable	Rate	Overage
B/W	B/W	88,827	88,880	53	0	53	\$0.016800	\$0.89
Color	Color	8,602	8,634	32	0	32	\$0.105900	\$3.39
								\$4.28

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

Invoice Subtotal:	\$7.28
Exempt	\$0.00
Total Tax:	\$0.00
Invoice Total:	\$7.28



Mitchell Kilgore, A Professional Corporation

1700 Kraft Drive, Suite 2000
Blacksburg, Virginia 24060

Invoice To:

The Industrial Development Authority of Russell County
133 Highland Dr., Suite B
Lebanon, VA 24266

Payable To:

1700 Kraft Drive, Suite 2000
Blacksburg, Virginia 24060

INVOICE

Invoice # 2781
Date: 09/03/2025
Due On: 10/03/2025

Invoice Number

2781

	Total
	\$697.00
Subtotal	\$697.00
Tax	\$0.00
Amount Due	\$697.00



Mitchell Kilgore, A Professional Corporation

1700 Kraft Drive, Suite 2000
Blacksburg, Virginia 24060

INVOICE

Invoice # 2781
Date: 09/03/2025
Due On: 10/03/2025

The Industrial Development Authority of Russell County
133 Highland Dr., Suite B
Lebanon, VA 24266

Statement of Account

Outstanding Balance	New Charges	Amount in Trust	Payments Received	Total Amount Outstanding
(\$0.00	+ \$697.00) - (\$0.00	+ \$0.00) = \$697.00

Please make all amounts payable to: Mitchell Kilgore, A Professional Corporation

General Representation of IDA

Date	Attorney	Notes	Quantity	Rate	Total
07/31/2025	RS	Phone call with Executive Director regarding lease	0.17	\$100.00	\$17.00
08/05/2025	RS	Phone call with Executive Director	0.10	\$100.00	\$10.00
08/06/2025	RS	Begin draft of Lease with TACS	1.00	\$100.00	\$100.00
08/11/2025	RS	Phone call with Executive Director	0.10	\$100.00	\$10.00
08/14/2025	JA	Research and preparation for meeting	1.00	\$150.00	\$150.00
08/14/2025	JA	Flat fee: August Monthly Meeting	1.00	\$250.00	\$250.00
08/15/2025	JA	Review notes from meeting with Paralegal	0.30	\$150.00	\$45.00
08/26/2025	RS	Phone call with Executive Director; revisions to Lease	0.50	\$100.00	\$50.00
08/26/2025	TK	Review emails regarding lease revisions	0.10	\$150.00	\$15.00
08/26/2025	RS	Phone call with Executive Director; further revisions to lease with TACS	0.20	\$100.00	\$20.00
08/29/2025	JA	phone call w/ EF	0.20	\$150.00	\$30.00
				Subtotal	\$697.00
				Total	\$697.00

Detailed Statement of Account**Current Invoice**

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
2781	10/03/2025	\$697.00	\$0.00	\$697.00
			Outstanding Balance	\$697.00
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$697.00

Please make all amounts payable to: Mitchell Kilgore, A Professional Corporation

Please pay within 30 days.

Payment by Check: Mail to: Mitchell Kilgore
1700 Kraft Drive, Suite 2000 Blacksburg, Virginia 24060

Electronic Payments: ACCOUNT NAME: Mitchell Kilgore BANK NAME : National Bank
BANK ACCOUNT NUMBER: 2236701 BANK ROUTING NUMBER: 051403122

SUSANS CLEANING SERVICE
261 WARNER SUB-DIVISION RD
LEBANON VA. 24266
276-701-6962

Eerie Office

AMOUNT:

	AMOUNT:
August 2025 Cleaning - 7-21	

TOTAL

\$ 150.00

Thank You
Suzanne Colley