



IDA

Russell County, VA

Agenda Packet

Wednesday January 21, 2026

The Jefferson Room in the SVCC Suite

5:30 P.M.

Virginia Code

Closed Sessions 2.2-3711

- 1. Personnel**
- 3. Acquisition/Sale of Property**
- 4. Privacy of Individuals**
- 5. Prospective Unannounced Business**
- 7 & 8. Legal**



IDA Russell County, VA

Industrial Development Authority of
Russell County, Virginia

January 21, 2026

AGENDA

The Industrial Development Authority of Russell County Virginia has rescheduled the regular monthly meeting to Wednesday January 21, 2026 at 5:30 PM at the Jefferson Room in the SWCC Suite.

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
- 4. Approval of Financial and Treasurer's Report**
- 5. Guest Presentations / Public Comment**
- 6. Attorney's Report**
- 7. Executive Director's Report**
- 8. Old Business**
- 9. New Business**
- 10. Closed Session as permitted by Virginia Code #2.2-3711 (if needed)**
- 11. Motions from Closed Session**
- 12. Adjourn Meeting**

December 11, 2025

The Regular monthly meeting of the Industrial Development Authority of Russell County, Virginia was held on December 11, 2025 at 5:30 P.M. in the Russell County Conference Center.

MEMBERS

PRESENT: Ron Blankenship, Chairman
Tony Dodi, Vice Chairman
Carlton Elliott, Secretary
Harry Ferguson, Member
Richard Lockridge, Member
Scott Gilmer, Member
John Bebber, Member
Jarred Glass, Member

ABSENT: Bick Gibson, Member

STAFF: Ernie McFaddin, Executive Director
Haether Musick, Administrative Assistant
Terry Kilgore, Attorney

GUESTS:

The Chairman called the meeting to order at 5:35 P.M.

APPROVAL OF MINUTES

Upon motion made by Richard Lockridge, second by John Bebber and duly approved by the Industrial Development Authority of Russell County, Virginia approving the minutes of the November 13, 2025 meeting.

The Vote was:

Aye: T. Dodi, C. Elliott, H. Ferguson, R. Lockridge, J. Bebber, S. Gilmer, J. Glass

Nay: None

Absent: B. Gibson

FINANCIAL REPORT

Upon motion made by Harry Ferguson, second by Tony Dodi and duly approved by the Industrial Development Authority of Russell County, Virginia approving the financial report for November 2025, and paying the invoices presented.

The Vote was:

Aye: T. Dodi, C. Elliott, H. Ferguson, R. Lockridge, J. Bebber, S. Gilmer, J. Glass

Nay: None
Absent: B. Gibson

ATTORNEY'S REPORT

No Report

EXECUTIVE DIRECTOR'S REPORT

The Executive Director provided a year in review report to the IDA Board. The report reflected a total of \$290,000.00 in grants received this year. The IDA administered the small business grants for The Town of Lebanon resulting in three new businesses and two business expansions. Samuel's property loan is paid in full (The company has full ownership of the property). The construction repairs on the Alcoa building have been completed. Throughout the year the IDA has entertained 10 prospect visits, with 2 new company announcements consisting of 116 jobs. Two of the industrial buildings (Alcoa and Buster Brown) are now under contract to be occupied. The IDA currently has five active projects for future industrial development.

CLOSED SESSION

Upon motion made by Richard Lockridge, second by John Bebber and duly approved by the Industrial Development Authority of Russell County, Virginia to enter Closed Session as permitted by, VA Code #2.2-3711 (3) Acquisition/Sale of Property – Project “Wonder”, Project “Black”, Project ”Ultra” (5) Prospective Unannounced Business - Project “Jefferson”, “Wonder”, “Franklin”, ‘Ultra” and “Roo” (7&8) Legal.

The Vote was:

Aye: T. Dodi, C. Elliott, H. Ferguson, R. Lockridge, J. Bebber, S. Gilmer, J. Glass

Nay: None

Absent: B. Gibson

RECONVENE TO PUBLIC SESSION

Upon motion made by Harry Ferguson, second by Richard Lockridge, and duly approved by The Industrial Development Authority of Russell County, Virginia, the Chairman called the meeting back into regular session and requested the “Certification Motion after reconvening in Public Session”.

The Vote was:

Aye: T. Dodi, C. Elliott, H. Ferguson, R. Lockridge, J. Bebber, S. Gilmer, J. Glass

Nay: None

Absent: B. Gibson

CERTIFICATION AFTER RECONVENING IN PUBLIC SESSION

The Industrial Development Authority of Russell County, Virginia hereby certifies that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be so discussed under the provision of the Virginia Freedom of Information Act cited in that motion.

The Roll Call Vote Was:

| | | | |
|-------------------|-----|-----------------|--------|
| Ron Blankenship | Yes | John Bebber | Yes |
| Richard Lockridge | Yes | Carlton Elliott | Yes |
| Harry Ferguson | Yes | Tony Dodi | Yes |
| Scott Gilmer | Yes | Bick Gibson | Absent |
| Jarred Glass | Yes | | |

MOTIONS FROM CLOSED SESSION

Upon motion made by Tony Dodi, second by John Bebber, and duly approved by the Industrial Development Authority of Russell County, Virginia authorizing the Executive Director to apply for funding from AML to purchase property and property improvements for project “Ultra”. The Executive Director, Chairman and Secretary are authorized to sign all documents relating to this application.

The Vote was:

Aye: T. Dodi, C. Elliott, H. Ferguson, J. Bebber, S. Gilmer, J. Glass

Abstain: R. Lockridge

Nay: None

Absent: B. Gibson

ADJOURNMENT

Upon motion made by Harry Ferguson, second by Richard Lockridge, and duly approved by the Industrial Development Authority of Russell County, Virginia adjourning this meeting at 6:05 PM.

The Vote was:

Aye: T. Dodi, C. Elliott, H. Ferguson, R. Lockridge, J. Bebber, S. Gilmer, J. Glass

Nay: None

Absent: B. Gibson

**Bank Recap Report
For All Document Types**

Document Date Range: From: 12/01/25 To: 12/31/25

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T Operating Account

| Document/ Check | Document Type | Check Number | Comment/ Check Payee Name | | Document Amount | Bank Balance |
|----------------------------|--------------------------|-------------------------|-------------------------------------------|--|-------------------------------|-------------------------|
| | | | | | Beginning Balance: | 63,487.46 |
| 12/1/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 2,046.00 | 65,533.46 |
| 12/1/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 9,468.96 | 75,002.42 |
| 12/1/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 17,668.34 | 92,670.76 |
| 12/1/2025 | Check | W000000710 | First Bank & Trust Company DSS Payment | | 6,344.06 | 86,326.70 |
| 12/1/2025 | Check | W000000711 | Appalachian Natural Gas Utilities | | 40.82 | 86,285.88 |
| 12/3/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 2,500.00 | 88,785.88 |
| 12/5/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 3,440.00 | 92,225.88 |
| 12/8/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 13,582.00 | 105,807.88 |
| 12/8/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 21,892.00 | 127,699.88 |
| 12/9/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 150.00 | 127,849.88 |
| 12/9/2025 | Check | 0000006858 | Kayla Wiseman Janitorial | | 1,062.50 | 126,787.38 |
| 12/10/2025 | Check | W000000715 | First Bank & Trust Company Consolidated | | 36,254.14 | 90,533.24 |
| 12/10/2025 | Check | W000000716 | Town of Lebanon VA Utilities | | 113.00 | 90,420.24 |
| 12/11/2025 | Deposit | | Deposit - BOS Support | | 4,166.66 | 94,586.90 |
| 12/11/2025 | Check | 0000006859 | Chief Comprehensive Brush Removal | | 300.00 | 94,286.90 |
| 12/11/2025 | Check | 0000006860 | Dominion Office Products Office Supply | | 133.67 | 94,153.23 |
| 12/11/2025 | Check | 0000006861 | Hungate Business Services Office Supply | | 216.60 | 93,936.63 |
| 12/11/2025 | Check | 0000006862 | Susan's Cleaning Service Inc Janitorial | | 1,900.00 | 92,036.63 |
| 12/11/2025 | Check | 0000006863 | Russell County Treasurer Trash Fee | | 151.80 | 91,884.83 |
| 12/11/2025 | Check | 0000006864 | Virginia Coalfield Economic Acme Payment | | 2,500.00 | 89,384.83 |
| 12/11/2025 | Check | 0000006865 | Votivigy, LLC Web Page | | 50.00 | 89,334.83 |
| 12/11/2025 | Check | 0000006866 | Kayla Wiseman Janitorial | | 1,100.00 | 88,234.83 |
| 12/11/2025 | Check | 0000006867 | S&C HVAC dba SWVA HVAC | | 157.00 | 88,077.83 |
| 12/11/2025 | Check | 0000006868 | Virginia Coalfield Economic Jenn Mar Pymt | | 12,500.00 | 75,577.83 |
| 12/11/2025 | Check | 0000006869 | Virginia Coalfield Economic Tate Payment | | 21,892.00 | 53,685.83 |
| 12/12/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 7,134.05 | 60,819.88 |
| 12/15/2025 | Check | W000000717 | First Bank & Trust Company Roof Payment | | 6,943.62 | 53,876.26 |
| 12/15/2025 | Check | W000000718 | Appalachian Power Company Utilities | | 6,058.46 | 47,817.80 |
| 12/15/2025 | Check | W000000719 | Internal Revenue Service Payroll Tax | | 3,994.97 | 43,822.83 |
| 12/22/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 14,160.33 | 57,983.16 |
| 12/22/2025 | Deposit | | Deposit - Close Steel Fab | | 960.69 | 58,943.85 |
| 12/23/2025 | Check | W000000720 | Town of Lebanon VA Utilities | | 207.08 | 58,736.77 |
| 12/24/2025 | Check | W000000721 | Appalachian Power Company Utilities | | 3,101.26 | 55,635.51 |
| 12/29/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 3,440.00 | 59,075.51 |
| 12/29/2025 | Check | W000000722 | First Bank & Trust Company USDA Office | | 5,208.47 | 53,867.04 |
| 12/30/2025 | Check | W000000723 | Appalachian Natural Gas Utilities | | 74.24 | 53,792.80 |
| 12/31/2025 | Deposit | | CASH RECEIPT DEPOSIT Rent | | 27,137.30 | 80,930.10 |
| 12/31/2025 | Interest | | Bank Stmtnt | | 7.77 | 80,937.87 |
| 12/31/2025 | Check | 0000000538 | Ernest McFaddin | | 4,983.88 | 75,953.99 |
| 12/31/2025 | Check | 0000000539 | Heather W. Musick | | 1,986.82 | 73,967.17 |
| 12/31/2025 | Check | 0000000541 | Scott Gilmer | | 184.70 | 73,782.47 |
| 12/31/2025 | Check | 0000000542 | William C. Elliott | | 765.14 | 73,017.33 |
| 12/31/2025 | Check | 0000000543 | Richard Lockridge | | 184.70 | 72,832.63 |
| 12/31/2025 | Check | 0000000544 | Jarred Glass | | 184.70 | 72,647.93 |
| 12/31/2025 | Check | 0000000545 | Harry Ferguson | | 184.70 | 72,463.23 |
| 12/31/2025 | Check | 0000000546 | Ronald L. Blankenship | | 184.70 | 72,278.53 |
| 12/31/2025 | Check | 0000000547 | John L. Bebbber | | 184.70 | 72,093.83 |
| | | | | | Ending | 72,093.83 |

**Bank Recap Report
For All Document Types**

Document Date Range: From: 12/01/25 To: 12/31/25

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - Projects

| Document/ Check | Document Type | Check Number | Comment/ Check Payee Name | | Document Amount | Bank Balance |
|----------------------------|--------------------------|-------------------------|--------------------------------------|-----------------------|----------------------------|-------------------------|
| | | | | | Beginning Balance: | 301.44- |
| 12/9/2025 | Check | 0000001295 | Phat Patty's Bar and Grill | TOL Grant | 28,000.00 | 28,301.44- |
| 12/11/2025 | Check | 0000001296 | Ferguson Enterprises, Inc | Russell Place | 2,306.13 | 30,607.57- |
| 12/11/2025 | Check | 0000001297 | Williams Electric LLC | Russell Place | 5,446.79 | 36,054.36- |
| 12/12/2025 | Check | W000000724 | Bonanza | Meeting | 950.00 | 37,004.36- |
| 12/15/2025 | Check | W000000725 | Point Broadband | Internet | 209.95 | 37,214.31- |
| 12/16/2025 | Deposit | | Transfer | | 75,000.00 | 37,785.69 |
| 12/22/2025 | Deposit | | Deposit - VCEDA | Russell Place Funding | 35,121.52 | 72,907.21 |
| 12/22/2025 | Deposit | | Transfer | | 10,000.00 | 82,907.21 |
| 12/22/2025 | Check | 0000001298 | Appalachian Natural Gas Distribution | Utilities | 239.04 | 82,668.17 |
| 12/22/2025 | Check | 0000001299 | ESP&P LLC | Alcoa | 67,301.19 | 15,366.98 |
| 12/22/2025 | Check | 0000001300 | Graybar Electric Company, Inc. | Russell Place | 12,436.19 | 2,930.79 |
| 12/22/2025 | Check | 0000001301 | Moore's Electrical & Mechanical | Alcoa | 1,295.00 | 1,635.79 |
| 12/31/2025 | Interest | | Bank Stmt | | 5.21 | 1,641.00 |
| | | | | | Ending Balance: | 1,641.00 |

**Bank Recap Report
For All Document Types**

Document Date Range: From: 12/01/25 To: 12/31/25

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - USDA RLF

| Document/ Check | Check Number | Comment/ Check Payee Name | Document Amount | Bank Balance |
|----------------------------|-------------------------|--------------------------------------|----------------------------|-------------------------|
| | | | Beginning | 11,786.00 |
| 12/8/2025 | Deposit | Deposit Haltering | 525.84 | 12,311.84 |
| 12/9/2025 | Deposit | TOL Grant Funding | 28,000.00 | 40,311.84 |
| 12/22/2025 | Deposit | Deposit - Old Mill | 404.98 | 40,716.82 |
| 12/31/2025 | Interest | Bank Stmt | 2.81 | 40,719.63 |
| | | | Ending Balance: | 40,719.63 |

Bank Recap Report
For All Document Types

Document Date Range: From: 12/01/25 To: 12/31/25

Industrial Development Authority of Russell County (IDA)

Bank Code: FB&T - Savings

| Document/ Check | Document Type | Check Number | Comment/ Check Payee Name | Document Amount | Bank Balance |
|----------------------------|--------------------------|-------------------------|--------------------------------------|----------------------------|-------------------------|
| | | | | Beginning | 410,599.89 |
| 12/8/2025 | Deposit | | Deposit Alcoa Funding | 23,744.67 | 434,344.56 |
| 12/16/2025 | Withdrawal | | Transfer Savings to Projects | 75,000.00 | 359,344.56 |
| 12/22/2025 | Withdrawal | | Transfer Savings to Projects | 10,000.00 | 349,344.56 |
| 12/31/2025 | Interest | | Bank stmt | 1,120.90 | 350,465.46 |
| 12/31/2025 | Interest | | Bank Stmt | 0.05 | 350,465.51 |
| | | | | Ending | 350,465.51 |



Russell County Board of Supervisors

137 Highland Drive, Suite A Lebanon Virginia 24266

INVOICE

TO: Russell County IDA
FROM: Lonzo Lester, County Administrator
DATE: December 30, 2025

**Please reimburse the County for water
heater/supplies for
Soil and Water Offices**

TOTAL \$489.48

**Please make check payable to
Russell County Board of Supervisors**

Thank You

A handwritten signature in black ink, appearing to read "Lonzo Lester". The signature is written in a cursive, flowing style.

Lonzo Lester, County Administrator

Russell
County
BOS
paid

12-23-25

Soil & water convs.
water heater
& supp.

RCIDA - please
reimb.

Soil
water



How do
more

SALE CASHIER 011/18/25

| | | |
|--------------|-------------------------------|--------|
| 039923307125 | 3/4 COP CPLG <A> | |
| | 3/4" COP COUPLING W/STOP CXC | |
| 2@1.82 | | 3.64N |
| 032888227941 | COP FEM ADPT <A> | |
| | 3/4" COP FEMALE ADPTR CXFPT | |
| 2@6.35 | | TON |
| 038753290249 | 1/2LB SOLDER <A> | ON |
| | 1/2LB LEAD FREE SILVER SOLDER | |
| 0000-312-096 | 3/4 X 5 M <A> | 22.74N |
| | 3/4" X 5FT TYPE M COPPER | |

| | | |
|--------------------------|------------|--------------|
| | SUBTOTAL | 489.48 |
| | SALES TAX | 0.00 |
| TAX EXEMPT | TOTAL | \$489.48 |
| XXXXXXXXXXXX9677 | HOME DEPOT | USD\$ 489.48 |
| AUTH CODE 018157/9022676 | | TA |

RUSSELL CO BD OF SUPERV
LOWE TERRY
Chip Read
AID A0000000049999D8400305 THD PLCC PROX

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-8000 SUMMARY

2025 PRO XTRA SPEND 11/17: \$4,256.63

Get the CREDIT LINE your business needs PLUS earn Perks 4X FASTER when you join Pro Xtra, register, & use your Pro Xtra Credit Card. Apply and SAVE UP TO \$100. Learn more at homedepot.com/credit

4658 11/18/25 11:56 AM



4658 02 92847 11/18/2025 5885

| | | |
|---------------------------|------|-------------------|
| RETURN POLICY DEFINITIONS | | |
| POLICY ID | DAYS | POLICY EXPIRES ON |
| A 11 | 365 | 11/18/2026 |



281 W Main Street
 P.O. Box 760
 Lebanon, VA 24266
 Fax: 276-889-5763
 Phone: 276-889-0481
 Toll Free: 800-688-0481
www.dominionofficeproducts.com
 Dominion Office Products

INVOICE

Invoice Number 173990
 12/17/2025

Bill-To Address
 INDUSTRIAL DEV AUTHORITY OF
 RUSSELL CO VA
 133 HIGHLAND DRIVE
 SUITE B
 LEBANON, VA 24266
 Phone: 276-873-6126
 Fax: 276-873-6213

Ship-To Address
 INDUSTRIAL DEV AUTHORITY OF
 RUSSELL CO VA
 133 HIGHLAND DRIVE
 LEBANON, VA 24266

| | | | |
|-----------------|------------------------|---------------------|---------------|
| Order Taker: VH | Sales Rep: HOUSE HOUSE | GAVIN/FRIDAY | Terms: Net 30 |
|-----------------|------------------------|---------------------|---------------|

| Item # | Description | UOM | Qty | Filled | List Price | Customer Price | Total |
|---------------------|---------------------------------------------------------------------------------------------------------|----------------|-----|--------|------------|----------------|---------|
| SOL26824 | LoCor Bath Tissue - 2 Ply - 3.85" Width x 4.05" Length - 1500 Sheets/Roll - White - Fiber - 18 / Carton | 00018 RL/CT | 1 | 1 | \$91.97 | \$69.99 | \$69.99 |
| Subtotal: | | | | | | \$91.97 | \$69.99 |
| FREIGHT COST | | | | | | | \$0.00 |
| Tax | | | | | | | \$0.00 |
| Total | | | | | | | \$69.99 |

Received By: _____

All **RETURNS** must be made within 15 days from date of invoice.
 A **FINANCE** charge of 1.5% will be added to all unpaid invoices over 30 days old.



CONTRACT INVOICE

Invoice Number: 280263
Invoice Date: 1/4/2026
Account Number: RC07
Balance Due: \$98.52

Bill To: Russell County IDA
 P.O. Box 2378
 Lebanon, VA 24266

Customer: Russell County IDA
 135 Highland Dr.
 Lebanon, VA 24266

| Account No | Payment Terms | Due Date | Invoice Total | Balance Due |
|------------------------|----------------------|----------|---------------|----------------|
| RC07 | 30 Days from invoice | 2/3/2026 | \$98.52 | \$98.52 |
| Invoice Remarks | | | | |

| Contract Number | Contact | Contract Amount | P.O. Number | Start Date | Exp. Date |
|-------------------------|--------------------------|-----------------|-------------|------------|-----------|
| 1939-08 | Treasurer (276) 971-0690 | \$98.52 | | 3/9/2025 | 3/8/2026 |
| Contract Remarks | | | | | |

Summary:

| | |
|----------------------------------------------------------------------|------------|
| Contract base rate charge for this billing period | \$0.00 |
| Contract overage charge for the 12/9/2025 to 1/8/2026 overage period | \$95.52 ** |
| Freight/Fuel/Materials Surcharge | \$3.00 |

Detail:

Equipment included under this contract

Xerox/7835

| Number | Serial Number | Base Adj. | Location |
|--------|---------------|-----------|----------------------------------------------------------|
| H3100 | MX1193363 | \$0.00 | Russell County IDA 135 Highland Dr. Lebanon, VA 24266 |

| Meter Type | Meter Group | Begin Meter | End Meter | Total | Covered | Billable | Rate | Overage |
|------------|-------------|-------------|-----------|-------|---------|----------|------------|---------|
| B\W | B/W | 182,585 | 183,083 | 498 | 0 | 498 | \$0.023400 | \$11.65 |
| Color | Color | 72,691 | 73,229 | 538 | 0 | 538 | \$0.155900 | \$83.87 |
| | | | | | | | | \$95.52 |

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

| | |
|-----------------------|----------------|
| Invoice Subtotal: | \$98.52 |
| Exempt | \$0.00 |
| Total Tax: | \$0.00 |
| Invoice Total: | \$98.52 |



Number: 2883

Date: 12/24/2025

Account Number: RC07

Balance Due: \$781.00

Bill To: Russell County IDA
P.O. Box 2378
Lebanon, VA 24266

Customer: Russell County IDA
135 Highland Dr.
Lebanon, VA 24266

Table with 5 columns: Account No, Payment Terms, Due Date, Total, Balance Due. Row 1: RC07, 30 Days from invoice, 1/23/2026, \$781.00, \$781.00

Table with 6 columns: Contract Number, Contact, Contract Amount, P.O. Number, Start Date, Exp. Date. Row 1: 1939-09, Treasurer (276) 971-0690, \$781.00, 3/9/2026, 3/8/2027

Summary:

Contract base rate charge for the 3/9/2026 to 3/8/2027 billing period \$781.00
Contract overage charge for this overage period \$0.00**

Detail:

Equipment included under this contract

Xerox/7835

Table with 4 columns: Number, Serial Number, Base Adj., Location. Row 1: H3100, MX1193363, \$0.00, Russell County IDA 135 Highland Dr. Lebanon, VA 24266

Table with 4 columns: Meter Type, Meter Group, Covered, Rate. Rows: B/W, B/W, 0, \$0.025700; Color, Color, 0, \$0.170300

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

Summary table: Invoice Subtotal: \$781.00, Exempt: \$0.00, Total Tax: \$0.00, Invoice Total: \$781.00



CONTRACT INVOICE

Invoice Number: 280264
Invoice Date: 1/4/2026
Account Number: RC07
Balance Due: \$3.98

Bill To: Russell County IDA
 P.O. Box 2378
 Lebanon, VA 24266

Customer: Russell County IDA
 135 Highland Dr.
 Lebanon, VA 24266

| Account No | Payment Terms | Due Date | Invoice Total | Balance Due |
|------------------------|----------------------|----------|---------------|---------------|
| RC07 | 30 Days from invoice | 2/3/2026 | \$3.98 | \$3.98 |
| Invoice Remarks | | | | |

| Contract Number | Contact | Contract Amount | P.O. Number | Start Date | Exp. Date |
|-------------------------|--------------------------|-----------------|-------------|------------|-----------|
| 2704-04 | Treasurer (276) 971-0690 | \$3.98 | | 10/4/2025 | 10/3/2026 |
| Contract Remarks | | | | | |

Summary:

| | |
|----------------------------------------------------------------------|-----------|
| Contract base rate charge for this billing period | \$0.00 |
| Contract overage charge for the 12/4/2025 to 1/3/2026 overage period | \$0.98 ** |
| Freight/Fuel/Materials Surcharge | \$3.00 |

Detail:

Equipment included under this contract

Xerox/C8045

| Number | Serial Number | Base Adj. | Location |
|--------|---------------|-----------|----------------------------------------------------------|
| H3940 | 8TB549065 | \$0.00 | Russell County IDA 135 Highland Dr. Lebanon, VA 24266 |

| Meter Type | Meter Group | Begin Meter | End Meter | Total | Covered | Billable | Rate | Overage |
|------------|-------------|-------------|-----------|-------|---------|----------|------------|---------|
| B/W | B/W | 89,080 | 89,133 | 53 | 0 | 53 | \$0.018500 | \$0.98 |
| Color | Color | 8,635 | 8,635 | 0 | 0 | 0 | \$0.116500 | \$0.00 |
| | | | | | | | | \$0.98 |

Effective June 1, 2012 a 1.5% finance charge per month will accrue after 30 days.

| | |
|-----------------------|---------------|
| Invoice Subtotal: | \$3.98 |
| Exempt | \$0.00 |
| Total Tax: | \$0.00 |
| Invoice Total: | \$3.98 |

INVOICE

KESTNER LOCKSMITH
PO Box 1448
Lebanon, VA 24266

Kestlock@yahoo.com
+1 (276) 889-4308
DCJS LIC # 11-5767



Bill to

Russell County IDA
133 Highland Dr, Suite B
Lebanon, VA 24266

Ship to

Russell County IDA
133 Highland Dr, Suite B
Lebanon, VA 24266

Invoice details

Invoice no.: 1940
Terms: Net 30
Invoice date: 01/07/2026
Due date: 02/06/2026

| # | Date | Product or service | Description | Qty | Rate | Amount |
|----|------------|--------------------|-------------------------------------------|-----|--------------|-----------------|
| 1. | 01/06/2026 | SC50 | Service Call | 1 | \$50.00 | \$50.00 |
| 2. | 01/06/2026 | Labor | Program access control Fobs to front door | 1 | \$50.00 | \$50.00 |
| 3. | 01/06/2026 | Misc | Access control Fobs | 10 | \$5.00 | \$50.00 |
| | | | | | Total | \$150.00 |



Mitchell Kilgore, A Professional Corporation

1700 Kraft Drive, Suite 2000
Blacksburg, Virginia 24060

Invoice to:

The Industrial Development Authority of Russell County
133 Highland Dr., Suite B
Lebanon, VA 24266

Payable To:

1700 Kraft Drive, Suite 2000
Blacksburg, Virginia 24060

INVOICE

Invoice # 4550
Date: 01/13/2026
Due On: 02/12/2026

Invoice Number

4550

| | Total |
|-------------------|-------------------|
| | \$1,045.00 |
| Subtotal | \$1,045.00 |
| Tax | \$0.00 |
| Amount Due | \$1,045.00 |



Mitchell Kilgore, A Professional Corporation

1700 Kraft Drive, Suite 2000
Blacksburg, Virginia 24060

INVOICE

Invoice # 4550
Date: 01/13/2026
Due On: 02/12/2026

The Industrial Development Authority of Russell County
133 Highland Dr., Suite B
Lebanon, VA 24266

Statement of Account

| | | | | |
|---------------------|--------------|-----------------|-------------------|---------------------------------|
| Outstanding Balance | New Charges | Amount in Trust | Payments Received | Total Amount Outstanding |
| (\$0.00 | + \$1,045.00 |) - (\$0.00 | + \$0.00 |) = \$1,045.00 |

Please make all amounts payable to: Mitchell Kilgore, A Professional Corporation

General Representation of IDA

| Date | Attorney | Notes | Quantity | Rate | Total |
|------------|----------|-----------------------------------------------------------------------|----------|-----------------|-------------------|
| 11/13/2025 | RS | Review agenda and discuss with attorney | 0.20 | \$100.00 | \$20.00 |
| 11/13/2025 | TK | Flat fee: November monthly meeting | 1.00 | \$250.00 | \$250.00 |
| 12/02/2025 | RS | Finalize draft of lease; emails with executive director and attorney | 0.50 | \$100.00 | \$50.00 |
| 12/03/2025 | RS | Revise lease; texts and emails with attorney and Executive Director | 1.00 | \$100.00 | \$100.00 |
| 12/09/2025 | RS | Review agenda; email attorney | 0.20 | \$100.00 | \$20.00 |
| 12/09/2025 | TK | Review lease agreement; discussion with paralegal regarding revisions | 0.80 | \$150.00 | \$120.00 |
| 12/09/2025 | RS | Revise lease; discussion with attorney and executive director | 0.40 | \$100.00 | \$40.00 |
| 12/11/2025 | TK | Flat fee: December monthly meeting | 1.00 | \$250.00 | \$250.00 |
| 12/17/2025 | RS | Phone call with Executive Director; email with VCEDA | 0.30 | \$100.00 | \$30.00 |
| 12/18/2025 | TK | Review additional language requested; direct paralegal | 0.30 | \$150.00 | \$45.00 |
| 12/19/2025 | RS | Phone calls and emails; revisions to Lease Agreement | 1.00 | \$100.00 | \$100.00 |
| 01/07/2026 | RS | Phone call, file review and texts | 0.20 | \$100.00 | \$20.00 |
| | | | | Subtotal | \$1,045.00 |

Total \$1,045.00

Detailed Statement of Account

Current Invoice

| Invoice Number | Due On | Amount Due | Payments Received | Balance Due |
|----------------|------------|------------|---------------------------------|-------------------|
| 4550 | 02/12/2026 | \$1,045.00 | \$0.00 | \$1,045.00 |
| | | | Outstanding Balance | \$1,045.00 |
| | | | Amount in Trust | \$0.00 |
| | | | Total Amount Outstanding | \$1,045.00 |

Important Notice: Payment on our invoices is due upon receipt. Invoices not paid within 30 days will receive a services charges of 1 1/2% per month annually on all unpaid balances.

Please make all amounts payable to: Mitchell Kilgore, A Professional Corporation

Payments can be made via any of the following:

- ONLINE WITH CREDIT OR DEBIT CARD:

Please see the link on the email or you can request one.

- PAYMENT BY CHECK: MAIL TO: Mitchell Kilgore

1700 Kraft Drive, Suite 2000 Blacksburg, Virginia 24060

- ELECTRONIC PAYMENTS:

ACCOUNT NAME: Mitchell Kilgore BANK NAME : National Bank

BANK ACCOUNT NUMBER: 2236701 BANK ROUTING NUMBER: 051403122

Newberry Pest Services

PO Box 183
Lebanon, Virginia 24266
276-701-2605

License Number:16158

INVOICE



Russell County IDA (Ernie McFaddin)
133 Highland Drive
Lebanon, VA 24266

SERVICE ADDRESS
Russell County Health
Department
Russell County IDA (Ernie
McFaddin)
133 Highland Drive
Lebanon, VA 24266

PRIMARY CONTACT
Russell County IDA (Ernie
McFaddin)
(276) 971-0690 Mobile

ACCOUNT# 5060

INVOICE 8352

01/01/2026

| ITEM | COST | QTY | PRICE |
|------------------------------|--------------------|-----|-----------------|
| One Time Service | | | |
| One Time Service | \$150.00 | 1 | \$150.00 |
| Terms | Subtotal | | \$150.00 |
| Payment is due on receipt. | Total | | \$150.00 |
| Notes | Amount Paid | | \$0.00 |
| Thank you for your business. | Amount Due | | \$150.00 |
| Service Date: 01/01/2026 | Account Balance | | \$150.00 |
| | Balance Due | | \$300.00 |

| MATERIAL / EPA # | UNIT | DILUTION | METHOD | LOCATION | TARGET |
|--------------------------------------|----------|----------|----------------|--------------------------|------------|
| Confrac All-Weather Blox 12455-79 | 8 blocks | | Rodent Station | Office Interior, Kitchen | Field Mice |
| Mouse Trap | 5 traps | | Rodent Trap | Kitchen, Office Interior | Field Mice |

Probation & Parole Office Cleaning Invoice

For December 2025

Cleaned by: Kayla Wiseman

The Russell Co. Probation office was cleaned twice a week for a total of 9 cleanings at the rate of \$75.00 per cleaning for the month of December in 2025 on the following dates:

12/03/2025 and 12/05/2025

12/10/2025 and 12/12/2025

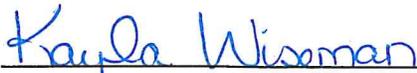
12/17/2025 and 12/19/2025

12/23/2025 and 12/26/2025

12/31/2025

All 9 cleanings total a payment owed in the amount of \$675.00 for December 2025.

Signature:



Kayla Wiseman

USDA Office Cleaning Invoice

For December 2025

Cleaned by: Kayla Wiseman

The USDA office was cleaned twice a week for a total of 9 cleanings at the rate of \$62.50 per cleaning for the month of December in 2025 on the following dates:

12/03/2025 and 12/05/2025

12/10/2025 and 12/12/2025

12/17/2025 and 12/19/2025

12/23/2025 and 12/26/2025

12/31/2025

All 9 cleanings total a payment owed in the amount of \$562.50 for December 2025.

Signature:



Kayla Wiseman

SUSANS CLEANING SERVICE
261 WARNER SUB-DIVISION RD
LEBANON VA. 24266
276-701-6962

| Health Dept | AMOUNT: |
|------------------------|---------|
| December 2025 Cleaning | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

TOTAL

\$ 1,600.⁰⁰

Thank you
Joany Bailey

SUSANS CLEANING SERVICE
261 WARNER SUB-DIVISION RD
LEBANON VA 24266
276-701-6962

| TACS | AMOUNT: |
|--------------------------------------|---------|
| December 2025 Cleaning 5-12-19-26-31 | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

TOTAL

\$ 375.00

Thank you
Suzanne Belling

Invoice



Invoice number 908EF3FC-0029
Date of issue December 31, 2025
Date due January 30, 2026

Votivigy LLC
7042 Campbell Dr.
Salem, Virginia 24153
United States
+1 540-588-4246

Bill to
Russell County IDA
133 Highland Dr.
Suite B
Lebanon, Virginia 24266
United States
+1 276-971-0690
russellcoida@gmail.com

Ship to
Russell County IDA
+12769710690

\$50.00 USD due January 30, 2026

[Pay online](#)

| Description | Qty | Unit price | Amount |
|-----------------------------------------------------------------|-----|------------|---------|
| Website/Maintenance Subscription Dec 31, 2025 – Jan 31, 2026 | 1 | \$50.00 | \$50.00 |

| | |
|-------------------|--------------------|
| Subtotal | \$50.00 |
| Total | \$50.00 |
| Amount due | \$50.00 USD |